**LANGTHORPE PARISH COUNCIL**

**MINUTES OF THE FULL MEETING OF THE COUNCIL HELD ON**

**Tuesday 21st May, 2019**

**at Coronation Hall, Milby, North Yorkshire YO51 9BL**

**These minutes are subject to change until approved at the next full meeting of the Council**

**PRESENT:** Cllr Mike Collins (Chairman), Cllr Mike Boswell, Cllr L Gill, Cllr P Gill, Cllr Joe Flynn

**Members of the Public:** None

The meeting opened at 7.30pm.

1. **Welcome**

Cllr Collins welcomed those present

1. **Election of Chairman 2019/2020**

Cllr Collins was voted in as Chairman.

1. **Acceptance of Office**

Cllr Collins accepted the office of Council Chairmanand was thanked for his admirable work done during the last year

1. **To accept apologies and reason for absence**

Apology from Cllr B Horner and Cllr N Brown

1. **Declarations of Interest in items on the Agenda**

None

1. **Election of Vice-Chairman 2019/2020**

Cllr Boswell elected Vice Chairman, Cllr Collins thanked Cllr Boswell for all his work done during the last year, including all the work done with the cottages

1. **Declaration of Acceptance of Office- To consider the date for Councillors to sign Acceptance of Office, if not already done so,** signed by Cllr M Collins
2. **To give a vote of thanks to retiring councillors**

A vote of thanks was given to Cllr N Brunyee who retired during the year

1. **Minutes of the Full Council meeting held on Tuesday 19th March 2019**

To sign the minutes as an accurate record of the meeting held. All in favour, motion carried

1. **Public questions and statements**

None

1. **Appointment of Councillors to Working Groups as Representatives with Responsibilities**

Finance: Cllr B Horner

Joint Parish Council: Cllrs M Collins and J Flynn

Playground: Cllr M Collins

Picnic Area: Cllr L. Gill

Safer Neighbourhood: Cllr P Gill

Cottages: Cllr M Boswell

Flooding: Cllrs M Collins and Cllr J Flynn

Street Lighting: Cllr L Gill

1. **Matters Arising (not covered elsewhere)**
2. No response from Police on policing issues
3. No report
4. No report, a letter to be sent to Cllr R. Windass, actioned by Cllr M Collins
5. There will be a meeting with Paul Carter, sewers are blocked with wipes and there is a problem with the pipes. Cllr Boswell commented on the work being repeated on the roundabout which concerns the new development and workmen forgot to complete the work to Coronation Hall and a nearby house.
6. **Correspondence as received by 14th May, 2019**

**Correspondence received between the date of posting of the Agenda and the Date of the Meeting will also be considered:**

1. **Kirby Hill and Baldersby Service Station Plans:**

Cllr M Boswell suggested a letter to be sent supporting the proposal for the Moto development. Cllr M Collins will do this and also put the matter on the JPC Agenda

1. A request from SSAFA for support for a celebration of 75 years since VE Day, this to be put before the JPC.
2. **New Business-**
3. A donation of £100 was suggested by Cllr b Horner at a recent Committee meeting of the Men’s Under 23 Road Race, this was proposed by Cllr J Flynn and seconded by Councillor P Gill.
4. Order confirmation for defibrillator accepted and will be paid.
5. Annual Inspection for the Play Area is due and this is to be paid.
6. Insurance Policy with Zurich is due for payment, it was agreed that this would be paid.

**15) Finance & HR**

1. **To receive** the bi-monthly bank reconciliation.

Received and noted.

**a) Peer Group Audit**

**b) To certify** Langthorpe Parish Council as exempt from a limited assurance review for 2018/2019

under Section 9 of the Local Audit (Smaller Authorities) Regulations 2015

**c) To receive** the Annual Internal Audit Report 2018/2019.

**d) To agree and sign,** the annual governance statement of the Annual Return for the financial year ending 31st  March, 2019

**e) To consider, approve by resolution and sign** the accounting statement of the Annual Return 2018/2019

**f) To receive list of invoices by 12th May, 2019 (List below):**

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| |  |  |  | | --- | --- | --- | | 28/03/2019 | Clerk Salary | £222.95 | | 29/03/2019 | YLCA | £302.00 | | 29/03/2019 | ICO/Data Protection Fee | £35.00 | | 16/04/2019 | Coronation Hall | £72 | | 16/04/2019 | Kay Heywood | £90.20 | | 24/04/2019 | Kirby Hill PC | £240 | | 25/04/2019 | Cardiac Science | £228 | | 30/04/2019 | Mike Collins-Microsoft 365 | £59.99 | |  |  |  |  |  |  |

g) **To receive a list of receipts by 12th May, 2019 (List below)**

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| --- | --- | --- |
| 09/04/2019 | NYCC | £597.83 |
| April | Rents | £1060 |
| May | Rent | £625.00 |

Proposed by Cllr M Boswell, seconded by Cllr L Gill

1. **To receive the undermentioned planning applications:**

The chicken farm advertising panels have been removed, but a complaint has been received re the noise and dust. The proposed development on Skelton Road and Leeming Lane has been passed.

1. **Reports:**
2. **Emergency Committee- To receive** an update on Emergency Committee Activities:

Cllr Collins reported that four people, Jenny Gardner, Sarah Cooper, Joe Flynn and John Holden volunteered to man the barriers and direct the traffic. A trial run was completed.

1. **Safer Neighbourhood Group (SNG) –** to receive an update on SNG activities:

Cllr Gill reported that there are issues that need raising with the Police, including damage to the notice board by the picnic area, Cllr M Boswell commented that this should be reported to the police. It has been suggested that Perspex should replace glass in the notice board.

1. **Agenda Items:**

**a)**

i) Cllr M Collins reported that there was no news with regard to the plaque on the bridge

ii) The potholes on Cottage Lane have not been repaired, Cllr Collins to write to Highways about this

iii) Pothole repairs on Skelton Road have been done to a high standard

iv) The graffiti under the bridge on the A168 has still not been removed

1. **The Cottages**
2. Cllrs M Collins and M Boswell visited the tenant of Holly Cottage after an email was received from her with regard to issues that she had with the tenancy of the cottage. Mrs Young was offered 12 months tenancy at the start of her tenancy which she would now like to change to six months tenancy. Cllr Collins will contact Hetheringtons solicitors re the cost of the legal documents needed, a cleaning certificate would be required from Mrs Young with regard to deep cleaning of the cottage because of her cat.
3. **Play Area:**
4. Surface repairs carried out are good, the grass cutting was unsatisfactory and there was a report of a mole.
5. **Fence repairs:**

A quote of £700 from Chris Leeming for fence repairs was accepted

1. **Commuted Sums:**

Skelton Road/ Leeming Road to receive £24k from River Ure fork. £23k for Minskip Community Field. £99k for Coronation Hall, 50% awarded when 50%of the houses are sold the remainder when all are sold.

1. **Street Lights:** All working well. Cllr Boswell asked that the foliage to be cut back, including the lime tree opposite Riverside Gardens, Cllr Collins to look into this

**AOB:** Cllr Gill commented that legislation is needed with regard to temporary traffic lights with regard to the start and finish date of any roadworks.

**The date of the next meeting is July 16th, 2019**