

LANGTHORPE PARISH COUNCIL
MINUTES OF THE FULL MEETING OF THE COUNCIL HELD ON
TUESDAY 20th NOVEMBER 2018
At Coronation Hall, Milby, North Yorkshire YO51 9BL

These Minutes are subject to change until approved at the next Full Meeting of the Council

PRESENT: Cllr M Collins (Chairman), Cllr M Boswell, Cllr L. Gill, Cllr P Gill
Members of the Public: None

Late Arrivals: Harrogate Borough Cllr Brown (arrived 8.07 pm)
Early Departures: Harrogate Borough Cllr Brown (departed 8.48 pm)
The meeting opened at 7.30 pm

1) Welcome

Cllr Collins welcomed those present and said Cllr Nick Brown (HBC) would be attending later.
Mrs Anne Collins was present in order to take the minutes of the meeting.

2) To receive apologies and reason for absence

Apology received from Cllr J Flynn
Cllr Nigel Brunyee has sent his resignation (Agenda item 7c)

3) Declarations of interest in items on the Agenda

None

4) Minutes of the Full Council Meeting held on Tuesday 18 September 2018

To sign the minutes as an accurate record of the meeting held. All in favour. Motion Carried.

5) Public Questions and Statements

None

6) Matters Arising (not covered elsewhere)

a) To receive an update on policing issues in the parish from North Yorkshire Police present.

No Police Present

b) To receive a report from Harrogate Borough Council (HBC.)

(Deferred until arrival of HBC Cllr N. Brown at 8.07 pm))

Cllr Brown offered Apology from Cllr Windass (NYCC) who was otherwise engaged.

Cllr Brown reported that the Harrogate Local Plan would be for Inspection from 15th January to 15th February 2019 in Harrogate. The new Plan will hopefully be approved by summer 2019 and Harrogate is currently slightly ahead of its 5 year quota of housing.

Cllr P Gill asked about '106' building money and whether it was being collected from certain developments and used to provide concentrations of affordable housing elsewhere. Cllr Brown was not aware of this happening.

Cllr Brown left the Meeting at 8.48pm and the meeting continued from Agenda item 12.

c) To receive a report from North Yorkshire County Council (NYCC)

No Report Available

Cllr L Gill was concerned that issues that had been referred to Cllr Windass were not being dealt with – particularly a site meeting planned for Lowfield Lane and the problems of removal of the appalling graffiti on the A168 bridges. Cllr Brown would pass on the comments.

d) To receive an update on the situation regarding the sewerage system in the parish.

Cllr Collins was not aware of any reply to the letter sent by Gareth Owens 6 months ago to Yorkshire Water.

Cllr Brown said there had been a reply from Yorkshire Water to the letter from Gareth Owens. The Press Officer had written that YW were currently looking at investment plans and there was some work in progress. A copy of the letter will be forwarded to the council. There will be another meeting with YW when Gareth Owens returns at the end of November.

ACTION: Cllr Brown

Cllr L Gill requested that we write to the Environment Agency about why Yorkshire Water are able to discharge sewage into the river and have done so at least 33 times recently, whilst farmers are heavily fined for doing so. Cllr Boswell reiterated this concern and that levels of rain had been relatively low recently and so had no bearing on the discharging of overfull sewage systems. *ACTION: Cllr Collins*

e) To receive information on adopting the village telephone box.

It had been previously reported that the Parish Council could not adopt the box. The recent refurbishment was of a questionable and unsatisfactory standard.

Cllr Collins will reply to BT stating although some work has been done, the job now needs doing properly. *ACTION: Cllr Collins*

f) To receive feedback overhanging hedges in the parish.

Cllr Collins reported that after approaching owner of The Gables, cutting back had taken place.

g) To receive an update regarding HGV's through Boroughbridge.

No improvement had been seen and there had very recently been an incident in Horsefair damaging several parked vehicles. Cllr Brown said monitoring this was, like many things, dependant on resources, particularly Police. Cllr Boswell pointed out there was no apparent benefit from the £37,000 spent on the scheme and nobody is challenging vehicles parked in or driving through the town.

Cllr P Gill produced a minute from the SNG meeting saying that the Police had agreed to enforce the exclusion Zone.

Cllr P Gill was asked to bring the matter to the next SNG meeting. *ACTION: Cllr P Gill*

h) To discuss 'Battle's Over' Beacon Lighting event

Cllr P Gill was thanked for organising an excellent event and spectacular fire beacon, attended by 54 people.

7) Correspondence as received by 15 November 2018.

a) To receive notification of Vehicle Activated Speed (VAS) signs have been approved in principle to allow parishes to purchase and maintain

Letter received from NYCC has approved in principle that Parish Councils can bid for VAS Cllr Collins to request details including costs. *ACTION: Cllr Collins*

b) To receive resignation from Parish Clerk Jeanette Potter and discuss replacement

The Clerk's resignation was accepted.

Cllr Collins reported he was currently doing the work of the clerk and logging the time taken on routine Council work to help manage workload in the future.

The Councillors approved Cllr Collins to handle the Council's cash.

The post will be advertised locally in local newsletters and on-line, rather than countywide. Hopefully a clerk will be in place by February 2019. *ACTION: Cllr Collins*

Cllr L Gill proposed Cllr Collins and Cllr Boswell should interview applicants as previously.

c) Correspondence received between the date of posting of the Agenda and the date of the Meeting will also be considered.

The letter of Resignation from Nigel Brunyee as accepted with regret.

Cllr Collins will inform HBC and post notices for 14 days as required.

If an election is not required, possible people to be co-opted will be considered.

ACTION: Cllr Collins

8) New Business – To approve None

9) Finance & HR

a) To receive the bi-monthly bank reconciliation.

Received and noted.

b) To agree a donation for the Remembrance Day Wreath

Cllr P Gill proposed a donation of £100, seconded by Cllr L Gill. *ACTION: Cllr Collins*

c) To receive invoices/salaries (List below):

INVOICES TO BE PAID/PAID

Payee	Amount	C / b.p.
Clerk's Salary - September/October paid 28/09/18&28/10/18	£ 261.03	Paid b.p.
Clerk's Salary - September/October paid 28/08/18, 28/09/18&28/10/18	£ 569.75	Paid b.p.
Farm & Land	£ 603.60	Paid b.p.
Clerk's expenses laptop bag correction	£ 0.99	Paid b.p.
Chris Leeming - Weed membrane/bark at Cottages	£ 297.00	Paid b.p.
HMRC 2ND QUARTER PAYE & NI	£ 95.00	Paid b.p.
Lewis Tree Surgery - removal of Poplar Tree	£ 703.20	Paid b.p.
Clerk Expenses	£ 75.24	b.p.
Coronation Hall - LPC meeting 18/09/18	£ 12.00	b.p.
Chris Leeming-Paint3 bins and picnic benches	£380.00	b.p.
HBC Council Tax on Holly Cottage	£371.96	b.p.
HMRC 2ND QUARTER PAYE & NI	£0.40	b.p.
TOTAL	£ 3,370.17	

d) To receive list of receipts by 31 October 2018 (List below):

INCOME FOR September/October	
	£
Cottages September/October	1,340.00
	£
Fishing Rights	400.00
	£
HMRC VAT Reclaim Apr - Sep 2018	410.56
	£
Interest 30.09.18/31.10.18	3.34
	£
TOTAL	2,153.90

e) Budget

i) To receive the half yearly budget review

Cllr Collins noted that the budget was £946 overspent and would increase.

ii) To set the budget for 2019/20

The proposed budget shows income to be slightly above spending.

By April 2019 Holly Cottage rent should be restored after refurbishment.

The Playground will need repair of safety surface and repainting, for which £2000 is allowed.

The Budget was unanimously accepted.

iii) To set the precept 2019/20

Cllr L Gill proposed there be no precept levied for 2019/20. Seconded by Cllr Boswell.

f) To further discuss working from home allowance

No longer relevant

10) Planning –

a) To receive the undermentioned planning applications:

i) n/a

b) To receive the undermentioned decision notifications:

i) 6.56.171.DVCMAJ 18/04442/DVCMAJ

Variation of condition 2 of planning permission 17/03942/FULMAJ to allow alteration to submitted elevations and floorplans of Poultry Houses, Leeming Lane.

Cllr Boswell commented that, despite alterations, there was still an imbalance in carparking.

Comment Option C was agreed with concern that the position of the sewage pumping station was still next to the children's play area and necessitating pumping sewage uphill.

There has been no reply from Environment agency regarding concerns about sewage.

Cllr Collins will check the letter was sent. ***ACTION: Cllr Collins***

Cllr P Gill commented farmers are heavily fined for allowing slurry to enter rivers but apparently not so for housing developments.

11) Reports

a) **Emergency Committee – To receive an update on emergency committee activities (MJC).**

Cllr Collins reported he would be checking details on the emergency Plan were up to date.

ACTION: Cllr Collins

b) **Joint Parish Council (JPC) – To receive an update on JPC activities (MJC).**

Cllr Collins asked for agenda items for the forthcoming JPC, other than the HGV situation.

Cllr L Gill requested the continual problems of sewage and the Environment Agency be discussed. ACTION Cllr Collins

c) **Safer Neighbourhood Group (SNG) – To receive an update on SNG activities (PG).**

Cllr P Gill reported on the meeting held at The Blue Bell in Kirby Hill to form a Rural Mobile Watch. This would involve pairs volunteers in cars with radios supporting the Rural Police by watching for suspect vehicle number plates or suspicious behaviour. At least 30 people were interested. The proposed area would be from Dishforth to Boroughbridge but interest is also shown from Ouseburn.

(Arrival of Cllr N Brown at 8.07 pm)

Farm Watch is not really happening but the Young Farmers have a notification system operating via 'What's App' and Cllr P Gill is hoping to start a similar system. Cllr Peter Philips from Boroughbridge Town Council is also interested in the scheme.

12) Agenda Items

a) **Highways/Rights of Way –**

i) **To receive feedback from 95 Alive regarding a request for speed controls on Skelton Road.**

No Response and can be removed.

ii) **To receive further information regarding blocked drains on Skelton Road**

Cllr Collins read the reply from Highways who could not find a drain outside Greenacres. Cllr L Gill said he had seen some gully clearing taking place in Skelton Road, but this had not extended to Lowfield Lane and probably not to Back Lane. With the resurfacing that has taken place in Skelton Road, all the drains should have been cleared of debris.

iii) **To receive an update regarding weeds on the bridge**

Cllrs noted the weeds had been removed, it was thought by Cllr Kenny Fuller of Boroughbridge Town Council.

b) **Cottages –**

i) **To receive and update on ongoing repairs to the Cottages.**

Cllr Boswell reported that the renovation of Holly Cottage would cost in the order of £10,000, including a new kitchen, carpets and decorating as well as various other jobs.

Several quotations had been obtained with the overall costs for the entire work being similar.

It was agreed that Norton Interiors, who could start work immediately, would be asked to revise their quotation to include stripping back rather than repairing wall coverings. If this was satisfactory, they would be asked to do the work. ACTION: Cllr Boswell

Kitchen worktop was chosen from samples and carpet from a range obtained from Calverts at £10 p metre.

Hopefully the work will be completed by early 2019 so a new letting rate can be agreed and a new tenant found quickly.

ii) To Agree purchase of Gas and Electric Cards.

Cllr Boswell reported that the gas heating needs to be kept on at least minimum to stop damp in Holly Cottage. It was unanimously agreed that he should put £50 on the Gas Card required and Cllr Collins will ensure reimbursement. *ACTION: Cllr Boswell / Cllr Collins*

c) Commuted Sums – To receive information regarding commuted sums.

Nothing to report

d) Play Area – To discuss maintenance of the Play Area equipment.

Cllr Collins reported that the fence behind the goal at the carpark end had been inexplicably but severely damaged. A quote from the original fence installer (Swale Fencing) was thought to be very high at £1,150 so other quotes will be obtained. *ACTION: Cllr Collins*

e) Picnic Area –

i) To receive an update on a sign for the Picnic Area Car Park.

Cllr Collins reported the new sign should be installed next week.

f) Street Lights – To receive information on streetlights in the parish.

Cllr L Gill reported Lights 11 and 22 in Lemming Lane had been reported.

It being the landowner's responsibility to ensure lights are not covered by trees, Cllr L Gill will check on lights and discuss as necessary with landowners in Skelton Road.

ACTION: Cllr L Gill

13) To confirm the date of the next meeting of Langthorpe Parish Council on 15 January 2019.

Meeting closed at 9.41 pm.

Signed _____ Chairman Date _____