

LANGTHORPE PARISH COUNCIL

MINUTES OF THE FULL MEETING OF THE COUNCIL HELD ON TUESDAY 18 September 2018

At Coronation Hall, Milby, North Yorkshire YO51 9BL

These minutes are subject to change until approved at the next Full Meeting of the Council

PRESENT: Cllr M Collins (Chairman), Cllr M Boswell, Cllr L Gill, Cllr P Gill, Cllr J Flynn.

Members of the Public: none

Late Arrivals: Cllr Flynn 19:37

Early Departures: None

The meeting opened at 19:31pm

- 1) **Welcome**
 - 2) **To receive apologies and reason for absence** Cllr N Brunyee
 - 3) **Declarations of interest in items on the Agenda.** None
 - 4) **Minutes of the Full Council Meeting held on Tuesday 17 July 2018. RESOLUTION:** To sign the minutes as an accurate record of the meeting held. All in favour. Motion carried.
 - 5) **To ratify the appointment of Clerk and Responsible Finance Officer for Langthorpe Parish Council. RESOLUTION:** To appoint Jeanette Potter as Clerk and Responsible Finance Officer for Langthorpe Parish Council. All in favour. Motion carried.
 - 6) **Public Questions and Statements.** None.
 - 7) **Matters Arising (not covered elsewhere)**
 - a) **To receive an update on policing issues in the parish from North Yorkshire Police present.** No police present.
 - b) **To receive a report from Harrogate Borough Council (HBC.)** No report available.
 - c) **To receive a report from North Yorkshire County Council (NYCC).** No report available.
 - d) **To receive an update on the situation regarding the sewerage system in the parish.** Drains have been rodded. Sewer pipe installed from Hockley Croft into the sewer in Skelton Road.
 - e) **To receive information on adopting the village telephone box.** The Parish Council are unable to adopt the telephone box without planning consent HBC. Clerk to write to BT to ask them to maintain the phone box. Action: Clerk
- Cllr Flynn Arrives 18:37**
- f) **To receive feedback overhanging hedges in the parish.** NYCC have said this does not meet the criteria for their intervention. Old Hall have cut back their Beech Hedge. Other hedges still overhang the pavement. Cllr Collins to visit the property owners to request hedge to be cut back to the boundary. Action: Cllr Collins
 - g) **To receive an update regarding HGV's through Boroughbridge.** NYCC trading standards have said that this does not meet their criteria for enforcement work to be carried out. Joint Parish Council meeting reported that other parish councils are looking into policing issues and to change in signage. No reply has been received from Area 6 regarding the request for the change of signage at the exit of Morrisons. Cllr Windass to be contacted to ask for assistance in lack of help from Trading Standards and lack of reply from Area 6. Action: Clerk/Cllr Collins
 - h) **To discuss 'Battles Over' Beacon Lighting event.** Sunday 11 November. Lighting time of the Beacon will be at 19:00. Cllr Gill to coordinate building a bonfire/lighting and taping off. Advertise via Posters (P Gill), Beyond the Pews (PG), Lower Ure News (PG), Council Websites (Clerk). Parking on Leeming Lane and walk up via footpath. Invitations to be sent to Vicar of Kirby Hill, 6 regiment (Adjutant) representative Dishforth, British Legion, County/District councillors. Action: Clerk. Parish Councillors to marshal. Cllr Collins to be First Aider. Possibly Rockets, Risk Assessment – Cllr Collins. Cllr Collins to make signs. Clerk to contact insurance to check cover. Action: Clerk/Cllr P Gill/Cllr Collins

8) Correspondence as received by 12 July 2018.

- a) To receive an e-mail from a resident regarding a proposed development on land West of Leeming Lane. To be dealt with in item 11d.
- b) Correspondence received between the date of posting of the Agenda and the date of the Meeting will also be considered.
 - i) To receive an email regarding the purchase of a Parish map. Received and noted. No further action.

9) New Business – To approve updates to the Standing Orders in line with NALC LO9-18-2018 model standing orders amendments. See APPENDIX 1 – RESOLUTION: To approve updates to the Standing Orders in line with NALC LO9 – 18 2018 model Standing Orders to include the additional amendment noted in appendix 1. All in favour. Motion carried. Action: Clerk

10) Finance

- a) To receive the bi-monthly bank reconciliation. APPENDIX 2 – Received and noted.
- b) To receive notification of work required at the play area-quotation of £380.00
RESOLUTION: Quotation approved. Action: Clerk
- c) To receive invoices/salaries (List below): RESOLUTION: Unpaid invoices below to be paid. All in favour. Motion carried.

| Payee | Amount | C / b.p. |
|--|-------------------|-----------|
| Clerk's Salary - July/August paid 28/07/18&28/08/18 | £ 403.22 | Paid b.p. |
| Johnsons Plumbing & Heating - Holly Cottage central heating flushing | £ 420.00 | Paid b.p. |
| UK2 - Domain Registration | £ 13.14 | Paid b.p. |
| Lewis Trees - Planning Application | £ 36.00 | Paid b.p. |
| Chris Leeming - Steel Work | £ 150.00 | Paid b.p. |
| SLCC - Clerks ILCA training | £ 99.00 | Paid b.p. |
| Coronation Hall | £ 28.00 | Paid b.p. |
| Chirs Leeming - Fence Play Area | £ 98.00 | Paid b.p. |
| Chris Leeming - Replace Lock | £ 28.00 | Paid b.p. |
| Farm & Land Services Ltd | £ 603.60 | b.p. |
| Clerk's expenses (laptop bag) | £ 1.00 | b.p. |
| TOTAL | £ 1,879.96 | |

- d) To receive list of receipts by 31 August 2018 (List below): Received and noted.

| INCOME FOR July/August | |
|----------------------------|-------------------|
| Cottages July/August | 2,165.00 |
| Interest 30.07.18/32.08.18 | 1.18 |
| TOTAL | £ 2,166.18 |

- e) To approve Membership SLCC for Clerk @ £72.00 per annum. RESOLUTION: SLCC membership approved. All in favour. Motion carried Action: Clerk
- f) To approve Enrolment on ILCA training course for Clerk @ £99.00. RESOLUTION: Approved. All in favour. Motion carried. Action: Clerk
- g) To approve SCP for incoming Clerk. RESOLUTION: To approve SCP 22 to be reviewed to SCP 24 on successful completion of ILCA. All in favour. Motion carried. Action: Clerk
- h) To discuss Working from home allowance. A tax-free limit of £18.00 per month is allowed. advise to Clerk £30 per month is a fare remuneration. To be deferred. Clerk to send information to councillors. Action: Clerk
- i) To approve removal of outgoing clerk and addition of incoming clerk to Bank Mandate RESOLUTION: Changes to the approved to the mandate. All in favour. Motion carried. Action: Clerk

- j) **To confirm the spend of £616 for the removal of the hazardous poplar tree in the Picnic Area.**
RESOLUTION: £616 Approved. All in favour. Motion carried **Action: Clerk** Tree to be removed on 21 September
- k) **To approve additional cost of £7 insurance cover for defibrillator.** Approved and agreed. **Action: Clerk**

11) Planning –

- a) **To receive the undermentioned planning applications:**

i) **6.56.95.B.TPO 18/03397/TPO**

Lateral reduction (by 1m) and crown lift (to give 2m clearance over the garage roof) of 1 Turkey Oak Tree (T1) within Tree Preservation Order 02/1992

Old Oak 22 Riverside Gardens Langthorpe York North Yorkshire YO51 9GB

A The Parish Council has no objections

To receive the undermentioned decision notifications:

ii) **6.56.171.FULMAJ 17/03952/FULMAJ**

Erection of 34 dwellings, garages, walls and fences, installation of gates and formation of associated access, hardstanding and landscaping.

**Poultry Houses Leeming Lane Langthorpe North Yorkshire
 APPROVED**

iii) **6.56.174.FUL 18/01725/FUL**

Erection of front porch and associated hardstanding

3 Langthorpe Park Skelton Road Langthorpe York North Yorkshire YO51 9BF
APPROVED

iv) **6.56.56.E.FUL 18/02304/FUL**

Demolition of existing canopy. Erection of conservatory

Guiseley Cottage, Leeming Lane Boroughbridge YO51 9BH
APPROVED subject to conditions

- v) **18/00123/EIAMAJ – Revised Scheme dated 20/8/18 Motorway Service Area.** Clerk and Cllr Collins to draft a letter. **Action: Clerk/Cllr Collins**

- b) **To receive an invitation from HBC to complete a survey regarding electronic consultation of planning applications.** Clerk to respond to survey that Parish Council has no objections to electronic consultations. But does object to a cost of £15 when they need a copy **Action: Clerk**

- c) **To receive an invitation to comment on the proposed residential development on Land at West of Leeming Lane, Langthorpe.** Letter received by a resident sent to HBC objecting to the development specifically about concerns over flooding and TPOs on trees. Parish Council to write to HBC and Taylor Wimpey to object on the following grounds:

- Extra pressure on the sewerage system.
- Problem of catchment of surface water and water drainage once caught.
- Loss of green space amenity.
- Housing mix - not enough cheaper housing for purchase.

Parish Council also to write to the Environment Agency to express above concerns and request support noting sewerage that is being pumped into the river. Clerk to reply to resident's correspondence with the Parish Council's response. **Action: Clerk/ Cllr Collins**

12) Reports

- a) **Emergency Committee – To receive an update on emergency committee activities (MJC).** Meeting to be arranged to update members before winter season.
- b) **Joint Parish Council (JPC) – To receive the Minutes of JPC meeting of 6 Sep 18 (MJC).** Received and noted.

- c) **Safer Neighbourhood Group (SNG) – To receive the report of the of SNG meeting of 21 Aug 18 (PG).** New Police Chief Constable attended. Reported on 101 telephone system, police station closure, Neighbourhood Watch Scheme affected by GDPR. Cllr Gill commented that the Crime figures are misleading as they do not include farms and villages.
- d) **To receive feedback from Cllr Boswell from Chairmanship training day.** Excellent training day which helped Cllr Bowell to understand the local council system

13) Agenda Items

- a) **Highways/Rights of Way –**
 - i) **To receive feedback from 95 Alive regarding a request for speed controls on Skelton Road.** Nothing further to report.
 - ii) **To receive confirmation of carriage work repairs on Skelton Road.** The road has been re-surface. Letter of thanks to be sent to NYCC Area 6. Action: Clerk. Notification to residents re the road closures appears not consistent.
 - iii) **To receive an update on a request to assistance from Cllr Windass regarding flooding outside Green Acres.** Not yet cleared. The problem is now occurring with many drains along Skelton Road. Parish Council to write to NYCC to request that the drains are cleaned. Action: Clerk
 - iv) **To discuss weeds on the bridge.** There are weeds on the bridge over the River Ure. Report on Parish Portal. Action: Clerk
 - v) **To discuss blocked drains on Skelton Road.** Dealt with in item 13 a (iii).
 - b) **Cottages –**
 - i) **To receive and update on ongoing repairs to the Cottages.** Holly Cottage to be refurbished before re-letting. Cllr Boswell to present a report at the next full meeting of the Council. Action: Clerk.
 - ii) **To receive notice of vacation and finding a new tenant for Holly Cottage and any refurbishment.** Cllr Boswell to negotiate the handover of keys and read meters. Cllr Collins and Clerk to investigate who holds the bond. Clerk to check council tax liability. Action: M Collins/ M Boswell/ Clerk
 - c) **Commuted Sums – To receive information regarding commuted sums.** Nothing to report.
 - d) **Play Area – To discuss maintenance of the Play Area equipment.** Quotation accepted (item 10b).
 - e) **Picnic Area –**
 - i) **To receive an update on a sign for the Picnic Area Car Park.** New sign now on order.
 - ii) **To discuss relocation of dog waste bin.** Dog waste bins should remain where they are. Clerk to inform HBC. Action: Clerk
 - f) **Street Lights – To receive information on streetlights in the parish.** New LED lights and posts are being installed some of which are obscured by trees. Cllr L Gill to make enquiries to get them trimmed. Action: Cllr L Gill
- 14) **To confirm the date of the next meeting of Langthorpe Parish Council on 20 November 2018. To confirm future meetings on 15/1/19, 19/3/19 & 21/5/19**

Meeting closed at 21.24pm

Signed: _____ Dated: _____ Chairman