

LANGTHORPE PARISH COUNCIL

MINUTES OF THE FULL MEETING OF THE COUNCIL HELD ON TUESDAY 19 SEPTEMBER 2017

At Coronation Hall, Milby YO51 9BL

PRESENT: Cllr M Collins (Chairman), Cllr D Fearnside, Cllr P Gill, Cllr M Boswell, Cllr J Flynn, H Heavisides (Clerk), PC Powell, Cllr N Brown.

Members of the Public: None

Late Arrivals: PC Powell (19:43)

Early Departures: PC Powell (20:05), N Brown (20:34)

The meeting opened at 19:30pm

- 1) **Welcome** Cllr Collins welcomed Joseph Flynn to the meeting.
- 2) **To accept apologies and reason for absence** – Cllr L Gill
- 3) **Declarations of interest in items on the Agenda** – Cllr Collins - 11a(i).
- 4) **Minutes of the last meeting held on Tuesday 18 July 2017 RESOLUTION:** To sign the minutes as an accurate record of the meeting held. All in favour. Motion carried.
- 5) **Public Questions and Statements.** Cllr Boswell, as a member of the public, raised concern over the continuing problem of school buses collecting and delivering children from outside the Fox and Hounds. Cllr Collins will make further enquiries of North Yorkshire County Council (NYCC), copying in County Cllr Windass, the schools and the coach company requesting that the drop-off point is located elsewhere in the village. **Action: Cllr Collins.**

PC Powell arrives (19:43)

PC Powell will also take a further look at this problem for the afternoon delivery of the students.

- 6) **Co-option to the Council:**
 - a) **To Ratify the appointment of Joseph Flynn as Councillor to Langthorpe Parish Council.** It was **RESOLVED** that Joseph Flynn should be co-opted to Langthorpe Parish Council. All in favour. Motion carried. Cllr Flynn was welcomed as a councillor.
 - b) **Cllr Flynn to sign the statutory declaration of acceptance form.** The Declaration of acceptance was signed by Cllr Flynn.

Item 7c moved here.

7 c) To receive an update on policing issues in the parish from North Yorkshire Police present. There has been an increase in antisocial behaviour in late evenings/early mornings when there is no PC presence. Offenders are coming from Knaresborough, Harrogate and Ripon. The police are finding it difficult to cope with the increase in antisocial activity with only 1 officer employed to oversee the situation where 7 officers had been employed in the past. PC Powell encouraged the Council to write to Police Commissioner, Julia Mulligan, with concerns about lack of policing in the parish. **Action: Clerk/Cllr Collins.** Cllr Gill showed concern regarding speeding at night through the west end of the village. The Members felt that speed monitoring would be advisable. 95 Alive will provide speed survey strips to assist in this. Clerk to make enquiries. **Action: Clerk**

PC Powell leaves (20:05)

- 7) **Matters Arising (not covered elsewhere)**
 - a) **To receive a report from Harrogate Borough Council (HBC).** Cllr Brown reported that the Draft Local Plan is scheduled for completion by end of December 2017. This will ensure HBC remains in control of development in the area. The proposed Motorway Service Area at Kirby Hill (MSA) is widely opposed in the region. The Proposed sugar beet factory on the A168 will have an effect all surrounding parishes, particularly with increased traffic and odour from the processing which will be a major concern. No more dog bins will be provided by HBC but Cllr Brown will pursue this further. Sewerage leaks have been causing problems. A recent problem on East View has added to earlier leakages in the parish. David Vevers, Network Service Technician from Yorkshire Water, has been contacted to ask how the extra housing will cope with the already stretched system. Cllr Collins is waiting for a reply. Cllr Brown would like to arrange a meeting with MP Julian Smith, parish council chairmen and Yorkshire Water to discuss the problem.

Cllr Brown leaves (20:34)

- b) **To receive a report from North Yorkshire County Council (NYCC).** No report available.
 - c) **To receive an update on policing issues in the parish from North Yorkshire Police present.** Item dealt with earlier in the meeting.
 - d) **To receive more information regarding the General Data Protection Regulations (GDPR).** Clerk requested help from members to conduct an information audit and to draft a document retention policy. A Data Protection Officer is required. It was pointed out that there was going to be a significant amount of time spent in preparation for GDPR and that this would come with a financial implication. It is recommended that all councillors have designated email address. Clerk to add this to the next agenda. **Action: Clerk** Cllr Collins agreed to conduct an information audit with the clerk. **Action: Clerk/Cllr Collins**
 - e) **To receive feedback from Cllr Boswell from the YLCA Councillor Training Day.** A very useful training day to be recommended for all new councillors. It was **RESOLVED** that Cllr Flynn should attend a future course with an agreed cost of up to £115. All in favour. Motion carried.
 - f) **To receive feedback from Cllr Fearnside from Parish Consultation Meeting of 13 September 2017.** Questions raised at the meeting have been circulated to the Members. Cllr Fearnside thought this was a very worthwhile meeting.
 - g) **To receive an update on the Anchor Public House.** The present tenant of the Anchor will be remaining. The adjacent house has sold. Item closed.
- 8) **Correspondence as received by 12 September 2017**
- a) **To receive information from HBC regarding the Review of Polling Districts.** Received and noted.
 - b) **Correspondence received between the date of posting of the Agenda and the date of the Meeting will also be considered.** None
- 9) **New Business**
- a) **To discuss the recent spillage of sewerage at East View, Langthorpe.** Dealt with earlier in the meeting under item 7a.
 - b) **To conduct reviews of the following policy documents: Standing Orders, Financial Regulations, Media Policy, Code of Conduct, Grievance and Disciplinary Policy.** It was **RESOLVED** that the above policies are up to date. All in agreement. Motion carried
- 10) **Financial**
- a) **To receive the bi-monthly bank reconciliation – APPENDIX 1 -** Received and noted.
 - b) **To receive invoices/salaries to be paid (List below):** Received and noted. It was **RESOLVED** that all unpaid invoices should be paid. All in favour. Motion carried. **Action: RFO**

INVOICES TO BE PAID/PAID

Payee	Amount	C / b.p.
Clerk's Salary - July/August paid 28/07/17&28/08/17	£ 299.78	Paid b.p.
Farm and Land - Grass Cutting - August - Paid 21/08/17	£ 405.60	Paid b.p.
YLCA - Councillor Training - Paid 21.08.17	£ 45.00	Paid b.p.
Vision ICT - Website Design - paid 21.09.17	£ 990.00	Paid b.p.
Clerks Expenses	£ 23.96	b.p.
L Gill - Play Area Rent	£ 100.00	DD
PKF Littlejohn - External Audit	£ 120.00	b.p.
Chris Leeming - Picnic Area Repairs - Paid 04/09/17	£ 48.75	b.p.
TOTAL	£ 2,033.09	

- c) **To receive list of receipts by 31 August 2017 (List below):**

INCOME FOR July/August	
Cottages July/August	£ 2,145.00
Transparency Funding (First application)	£ 345.00
Interest 30.07.17/32.08.17	£ 0.68
TOTAL	£ 2,490.68

- d) **To receive the audited Annual Return from PKF Littlejohn.** The report confirmed that the Annual Return was submitted in accordance with proper practices and no matters of concern were identified. Received and noted.
- e) **To receive a request for £300 annual contribution towards the re-generation of Milby Island.** It was **RESOLVED** to make a £300 annual contribution to be reviewed after 3 years. All in favour. Motion carried. **Action: RFO**
- f) **To confirm the annual donation of £200 towards the Christmas Lights plus a request for a further £200 towards the cost.** Funding from HBC is reducing over 3 years. It was **RESOLVED** to contribute £400 towards the cost of the Christmas Lights. All in favour. Motion Clerk. Clerk to inform the Chamber of Trade. **Action: RFO**
- g) **To receive quotations for £490/£630 to repair a damaged footpath at Rose Cottage.** It was **RESOLVED** that £490 be paid to repair the damaged footpath. All in favour. Motion carried. **Action: RFO**
- h) **To agree annual rent for fishing rights and Leeming Lane Garden.** It was **RESOLVED** that the annual fee for the fishing rights will be £ 400 and for the Garden will be £11. All in favour. Motion carried. RFO to send invoices. **Action: RFO**
- i) **Transparency Code Funding**
 - i) **To confirm the successful application for £837.77 from the Transparency Code funding towards the cost of the new website.** Payment received 7 September.
 - ii) **To approve payment of 12 hours overtime: £149.89 for Clerk in administering the change.** The majority of this overtime has been funded by the Transparency Code funding. It was **RESOLVED** that the above payment should be made. All in favour. Motion carried. **Action: RFO**

11) Planning –

- a) **To receive the undermentioned planning applications:**

Cllr Collins declared an interest. Cllr Fearnside assumed the Chair.

- i) **17/03672/TPO**

Crown Lift to 2.5m of 8 Acer trees within G1 of tree preservation order 01/2016

Land comprising Field at 438900 467350 Back Lane Langthorpe north Yorkshire

A The Parish Council has no objections

Cllr Collins resumed the Chair.

- ii) **6.47.52.D.EIAMAJ 17/0341/EIAMAJ**

Outline application for proposed Motorway Service Area to the West side of the A1(M) with vehicular over bridge to and from southbound carriageway and partial diversion of the A168, including associated infrastructure and staff access from B6265

Land Comprising Os Field 3300 Marton Le Moor North Yorkshire

B The Parish Council objects on the following planning grounds:

The suitability of this site has already been determined by 3 public enquiries and rejected.

The Parish Council would agree with the previous enquiries and restate that there is no need for an MSA at this location, as it is already satisfied by those at Wetherby and Leeming Bar.

The large-scale, open, landscape at Kirby Hill is protected by the Harrogate District Landscape Character Assessment and this development would materially alter it.

The siting of an MSA is in contravention to the Harrogate Local Plan, Policy T7 which allows for one MSA in the District Council Area. This is provided at Junction 46.

The MSA and surrounding road network would be on important agricultural land, some of it being grade 1.

The connecting bridge which is 5/6 metres higher plus lighting columns will show substantially above the skyline would have a detrimental effect on the aspect from the surrounding area. We are especially concerned with light pollution as the top of the columns would be a long way above the ground which means that you would be looking up into them.

The entry and exit road onto the B6265 is dangerous this is already an accident black spot, and combined with the summer traffic visiting Newby Hall will result in a situation where more serious accidents are inevitable.

The digging out of the site will bring a large amount of traffic onto local roads, which will be sent via the B6265. The building of this site and the associated roads would cause a lot of local disruption.

The waste water solution of pumping it to Boroughbridge will cause a problem to an already overloaded system; there have already been a number of sewerage spillages due to the capacity of the system.

It is proven by experience at Junction 46 that local crime increases when an MSA is operated within the community.

The closeness of the MSA roads to the junction 49 at Dishforth will cause traffic to be changing lanes for two different reasons within 3km. This will result in more accidents on the motorway and have the effect of diverting traffic onto the A168 and other local roads.

All of the above indicates that a level of substantial harm would be experienced by those who reside in the Langthorpe Parish.

12) Reports

- a) **Emergency Committee – To receive an update on emergency committee activities. (MJC).** The current chairman of the committee has stood down and the committee are seeking to replace him. Boroughbridge Town Council are looking to find a replacement.
- b) **Joint Parish Council – To receive report from the meeting of 14 September.** Minutes are yet to be circulated. Amongst other items it was mentioned that the demolition of the Water Rats is being considered.
- c) **Safer Neighbourhood – To receive a report from the meeting of 31 August.** Cllr Gill updated the members on some of the issues covered at the meeting including £4,000 contributed by Boroughbridge Town Council for CCTV fibre optic connection. Antisocial behaviour in the district was also discussed. Concern was shown that there is not enough interaction between police and community through a system of circular emails providing this facility. The police admitted that the 101 service is not working efficiently. Next meeting 1 March 2018.

13) Agenda Items

- a) **Highways/Rights of Way –**
 - i) **To receive an update on the letter sent to NYCC Highways regarding the condition of Skelton Road.** A joint letter has been sent to NYCC Highways from Langthorpe and Skelton Parish Councils. No reply has been received. Cllr Collins to contact County Cllr Windass to further a solution to this growing problem. **Action: Cllr Collins**
 - ii) **To discuss the condition of footpath 15.74/6/1 south of East View, Langthorpe.** Letter to be sent to North Yorkshire Paths. **Action: Clerk.** Siding to be requested on path outside 1-4 Station View, Leeming Lane – by the Play Area & Ellis's Yard. Cllr Collins to give Clerk details. **Action: Clerk/Cllr Collins**
- b) **Cottages – To receive an update on repairs in the cottages.** More work required to include internal refurbishment. Clerk to check the tenancy agreements for responsibility for this. **Action: Clerk**
- c) **Commuted Sums – To receive information on commuted sums –** New list still to be received.
- d) **Play Area – To receive an estimate of £100 for replacement football nets to be funded by Kirby Hill Commuted sums allocation.** Received and noted.
- e) **Picnic Area –**
 - i) **To receive an update on the work necessary following the survey of the trees in the Picnic Area.** A reply from HBC assistant aboricultural manager has been received in response to further testing of the willow trees in the Picnic Area. HBC believe that no work is necessary. There has also been a response to this reply from the aboriculturalist who recommends that the work should still be carried out. Further trees have been identified for attention. This should be further considered in the spring. The Council **RESOLVE** not to take further action as per HBC recommendation. All in favour. Motion carried. **Action: Clerk**
 - ii) **To receive an update regarding maintenance to the Picnic area.** Benches have been repaired.
 - iii) **To receive notification of vandalism to the parish notice board outside the Picnic Area.** Broken glass and panels have now been repaired and the incident reported to police helpline 101.
- f) **Street Lights – To receive an update on street lighting in the Parish.** Nothing to report.
- g) **Web Site – To receive an update on the new website.** The new website is now live. More pictures are yet to be uploaded but Clerk reported that the site is very user friendly.
- h) **Welcome Pack – To receive an update on the Parish welcome packs.** New inserts to update the contacts page have been added and copies distributed to the Members.

To confirm the next meeting of Langthorpe Parish Council for 21 November 2017 at 7.30pm at 1 Hall Square, Boroughbridge YO51 9AN

Meeting closed at 21.54pm

Signed: _____ Dated: _____ Chairman