

LANGTHORPE PARISH COUNCIL

MINUTES OF THE FULL MEETING OF THE COUNCIL HELD ON TUESDAY 18 July 2017

At Coronation Hall, Milby YO51 9BL

PRESENT: Cllr M Collins (Chairman), Cllr D Fearnside, Cllr L Gill, M Boswell, H Heavisides (Clerk), R Windass,

Members of the Public: 9 Members of the Public were present.

Late Arrivals: 4 Members of the public (19.33/35/41)

Early Departures: 9 Members of the Public (20.05), R Windass (20.31)

The meeting opened at 19.30pm

- 1) **Welcome**
- 2) **To accept apologies and reason for absence** – P Gill, N Brown.
- 3) **Declarations of interest in items on the Agenda** - None
- 4) **Minutes of the last meetings held on Tuesday 16 May 2017 - RESOLUTION:** To sign the minutes of the Annual Parish Meeting and the Annual Meeting as an accurate record of the meetings held. All in agreement. Motion carried.
- 5) **Public Questions and Statements** – 9 residents were present to make representations in support of the landlord at The Anchor Public House.

Item **8a** was moved here:

To receive an email from a resident of the parish regarding the Anchor Pub, Langthorpe.
The Chairman summarised the letter which requested advice and support regarding the notice served on the current landlord of the Anchor Public House. The minute references to previous representations regarding the Anchor Inn were also read. It was explained to the members of the public present that the Parish Council could not enforce measures regarding the complaints of this nature which are the jurisdiction of the environmental health and licencing authority, Harrogate Borough Council. The Chairman advised that the Parish Council cannot support or object to this request but were able to listen to the grievances of those present. One member of the public requested an explanation of why the Parish Council did not contact the Anchor Pub following the residents of 1 Anchor Terrace representation in 2016. The Chairman explained that the Parish Council does not have investigate powers so to contact the Anchor Pub was not appropriate. The supporters of the Anchor Pub had a meeting with the Operations Manager and Area Manager of Red Oak Taverns who are threatening to evict the current landlord. Red Oak Taverns stated that they would take the case to the board but made no promises to review their decision to re-lease the pub. A petition in support of the landlord will be presented to the Red Oak Taverns. Those present expressed concern about losing a thriving business because of relations between the pub landlord and the residents of the neighbouring property. A second resident made a comment regarding the separation of the 2 properties. A third member informed the Members of the Council that he had put proposal to Red Oak Taverns purchase the adjoining house which had once been part of the pub. Cllr Windass presented an email from Gareth Bentham, Head of Licencing from HBC, who confirmed HBC had not revoked licence. Cllr Collins asked the residents to keep the Parish Council informed of developments.

Members of the Public leave (20.05)

- 6) **To receive applications for co-option to Langthorpe Parish Council** – One application has been received from an eligible candidate.
 - a) **To Ratify the appointment of a qualifying candidate as Councillor to Langthorpe Parish Council. RESOLUTION:** Mr Joseph Martin Flynn should be co-opted to Langthorpe Parish Council. Council voted in favour. Motion Carried. Clerk to contact successful applicant. **Action:**
Clerk

- b) **To agree a date for the signing of the statutory declaration of acceptance form – RESOLUTION:** The date for the signing of the statutory declaration of acceptance form will be Tuesday 19 September. All in favour. Motion carried. Clerk to add to next agenda applicant. **Action: Clerk**

7) **Matters Arising (not covered elsewhere)**

- a) **To receive a report from Harrogate Borough Council (HBC) –** A consultation has opened on updates to the Draft Local Plan. There will be an exhibition in Jubilee Room 27 July. Cllrs were encouraged to attend and make comments. Cllr Brown is a member of the Scrutiny Committee where scrutiny of Yorkshire Water & NYCC Highways will be on the agenda. Safer neighbourhood meeting to be arranged.
- b) **To receive a report from North Yorkshire County Council (NYCC) –** Cllr Jeremy Davy from Area 6 Boroughbridge, was contacted by email to a request a time scale for pothole repair of Skelton Road and Leeming Lane. Area 6 do not consider that this area is bad enough to warrant repair in the near future. Cllr Windass recommended writing to Nigel Smith and Jeremy Davy from Area 6 for an explanation. **Action: Clerk/Cllr Collins**
NYCC Parish Portal is now on line for Clerks to report Parish Council issues.
The start of incinerator burning at Allerton Park is imminent. A sugar beet plant is proposed for land owned by NYCC near to the incinerator. A price twice the value of the land has been offered for purchase. Waste and recycling consultation on ‘Bring Banks’ is being conducted. Cllrs were invited to contribute to this consultation.

R Windass leaves (20.31)

- c) **To receive an update on policing issues in the parish.** – No report available.

8) **Correspondence as received by 12 July 2017**

- a) **To receive an email from a resident of the parish regarding the Anchor Pub, Langthorpe.** Item was covered earlier in the meeting.
- b) **To receive an invitation from HBC to attend the Parish Consultation Meeting on Wednesday 13 September 2017, 6pm.** Received and noted. Cllr Fearnside will attend. **Action: Cllr Fearnside.**
- c) **To receive information regarding changes in legislation regarding the introduction of the General Data Protection Regulations (GDPR).** New legislation will be effective from 25 May 2018. The Parish Council will be required to conform to this new legislation or face fines. Clerk to begin process of ensuring compliance. **Action: Clerk**
- d) **To receive information regarding HBC budget 2018/19 Consultation.** Councillors to respond to consultation individually. **Action: Cllrs**
- e) **To receive a request to move the dog waste bin from the outside Boroughbridge Auto to Milby Island.** – Bin is well used in its present position. HBC consider it too dangerous to collect from Milby Island entrance. Proposal: The bin should remain in its present location. All in agreement.
- f) **To receive a request to purchase blue bells for Milby Island.** £697 is available from Commuted sums. Cost of bluebells £150 per 1,000 bulbs. **RESOLUTION:** Bluebell bulbs should be purchased. Agreed and approved.
- g) **Correspondence received between the date of posting of the Agenda and the date of the Meeting will also be considered.**
- i) **To receive a request from the Mayor of Boroughbridge Town Council for support of the Boroughbridge and District Community Award Scheme –** A new initiative to be launched on 24 July to recognise those people and organisations that contribute to the community. Poster to be put in notice boards and Clerk to distribute nomination forms. Approved and agreed. **Action: Clerk**
- ii) **To receive a request from Boroughbridge Primary School to site a bird box in the Parish.** Bird boxes made by Year 4 students require suitable locations across the parish. One box to be sited in the Picnic Area. Clerk to bring box for installation. **Action: Clerk**
- iii) **To receive information on the North Yorkshire Permit Scheme (NYoPS) Consultation.** Deadline for submissions is 7 August. Received and noted.
- iv) **To receive a Public consultation notice: “Working Better Together: offering options to improve collaboration between Fire and Police services in North Yorkshire”.** Initiative from Julia Mulligan. Cllrs invited to respond to the consultation. Received and noted.
- v) **To receive information on a sewerage spillage on East View, Langthorpe.** Sewerage has been spilled on the pavement and road and has still not been cleaned up. Cllr Collins has written to Yorkshire Water to complain about this and request that it be cleaned up. He also

showed concern that the current system cannot cope and will only get worse. He has requested a meeting with Yorkshire Water seeking assurance that things will improve. Clerk to circulate. **Action: Clerk**

9) New Business

- a) **To receive a request from Boroughbridge Town Council to share the cost of clerk's training relating to both councils by pro-rating the attendance fee and expenses. RESOLUTION:** The cost of clerk's training relating to both Boroughbridge and Langthorpe Parish Council should be shared, pro-rata for as long as the present clerk works for both councils. All in favour. Motion carried. Clerk to attend SLCC regional training day on 19 July 2017. £15.25 approved.

10) Financial

- a) **To receive the bi-monthly bank reconciliation. – APPENDIX 1** - Received and noted.
- b) **To receive invoices/salaries to be paid (List below):** Received and noted. **RESOLUTION:** Invoices outstanding to be paid. All in favour. Motion carried.

INVOICES TO BE PAID FOR May, June & July 2017

Payee	Amount	C / b.p.
Clerk's Salary - May/June paid 28/05/17&28/06/17	£299.78	Paid b.p.
Coronation Hall	£12.00	Paid C100834
Chris Leeming - Picnic Area Repair	£38.00	Paid C100835
Chris Leeming - Cottages Repairs	£490.00	Paid C100835
Cardiac Science - Defib pads - Paid	£29.98	Paid b.p.
Farm and Land - Grass Cutting - May - Paid 22/05/17	£339.60	Paid b.p.
Zurich Insurance - Paid 22/05/17	£917.95	Paid b.p.
Farm and Land - Grass Cutting - June	£270.00	b.p.
Barnes Associates - Picnic Area Tree Works - Paid 19.04.17	£600.00	Paid b.p.
H Heavisides - Expenses (website repair)	£30.00	b.p.
Johnson's Plumbing – Holly Cottage Boiler Service	£72.00	b.p.
Boroughbridge Town Council – SLCC Regional training day 19 July 2017 Pro-rated contribution	£15.25	b.p.
TOTAL	£3,114.56	

- c) **To receive list of receipts by 30 June 2017 (List below):** Received and noted.

INCOME FOR May/June/July 2017

Cottages – May/June	£1,730.00
Interest - 31/05/17 - 30.06.17	£0.67
Commuted Sums	£2,998.67
HMRC - VAT Refund	£195.56
TOTAL	£4,924.90

- d) **To receive the 1st quarter budget review – APPENDIX 2** - Received and noted
- e) **To receive a request from Cllr Boswell to attend the Councillor training day on Developing Skills as a Councillor held at The Bridge Hotel Wetherby on the 4th September 2017. RESOLUTION:** Cllr Boswell to attend the above training course @ £45. All in favour. Motion carried. Clerk to make the arrangements. **Action: Clerk**

11) Planning –

- a) **To Approve the minutes of the Meeting for Planning Matters 13 June 2017 - RESOLUTION:** To sign the minutes as an accurate record of the meeting held. All in agreement. Motion carried.
- b) **To receive the undermentioned decision notifications:**
- i) **6.56. 131.B.FUL 17/02027/FUL**
Partial conversion of attached garage to form additional living accommodation to include alterations to fenestration, partial glazed roof and balcony, formation of decking and replacement external access steps.
43 Waterside Langthorpe YO51 9GE
APPROVED
- ii) **17/02475/TCON**
Crown Lift (to 2m from ground level) of 4 Rowan trees and 1 Cherry tree, crown lift (by 3 from ground level) of 1 Cherry tree within Boroughbridge Conservation Area.
1 Minerva Court Langthorpe YO51 9PB
APPROVED
- iii) **17/02562/TCON**
Felling of 1 Maple tree (T1) within the Boroughbridge Conservation Area.
43 Waterside Langthorpe YO51 9GE
APPROVED
- c) **To receive information from HBC regarding updates to the Harrogate District Local Plan.**
 – Further consultation opened on 14 July. The Old Hall Caravan Site, Skelton Road and the chicken huts on Leeming Lane are new inclusions. There will be an exhibition at the Jubilee Room on Thursday 27 July 2017. All Councillors were encouraged to attend.

12) Reports

- a) **Emergency Committee – To receive an update on emergency committee activities. (MJC).** – Cllr Collins attended Great Yorkshire Show promoting the Flood Warden Scheme.
- b) **Joint Parish Council – To receive an update on JPC issues.** Nothing to report.
- c) **Safer Neighbourhood – To receive an update on Safer Neighbourhood issues.** Cllr N Brown will arrange a meeting where vandalism and anti-social behaviour in the parish will be considered.
- d) **YLCA – To receive a written report from the meeting of 12 June 2017 – APPENDIX 3 –** Received and noted.

13) Agenda Items

- a) **Highways – To receive an update on issues relating to highways in the parish.** – Discussed under NYCC update.
- b) **Cottages – To receive an update on repairs in the cottages.** – Previous work is complete. Work is recommended on the concrete around the properties. Cllr Boswell to get a report/quotation for this continuing contract for the next meeting. **Action: Cllr Boswell**
- c) **Milby Island - To receive an update on the request to assist in the regeneration of Milby Island** – Nothing to report.
- d) **Commuted Sums – To receive information on commuted sums** – Commuted sums of £2,998.67 received for the Play Area fencing. £235 available for sports equipment in the football area of the Play Area. New football nets should be purchased. **Action: Cllr Collins**
- e) **Play Area – To receive an update on maintenance to the Play area.** – Broken glass bottles and petrol cans litter the area. Dog exercising on the football field is a problem. Latex gloves and bin bags required. Clerk to Purchase. **Action: Clerk**
- f) **Picnic Area –**
- i) **To receive an update on the work necessary following the survey of the trees in the Picnic Area.** Report on the weeping willow tree T970 has been received from Barnes and Co. The report concluded that the willow tree offers an elevated risk to site users though an elevated risk of branch failure and in time stem failure and this tree should be managed to keep the risk at an acceptable level, through either reduction of the canopy volume to limit wind loading and to allow a replacement tree to become established or removal of the tree. Report to be forwarded to HBC to ask what they will allow the Parish Council to action. **Action: Clerk**
- ii) **To receive an update regarding maintenance to the Picnic area.** One bench needs a replacement board on the seat. Chris Leeming to be asked to repair. **Action: Clerk**

g) **Street Lights – To receive an update on street lighting in the Parish.** New light has now been installed in lighting column no.3.

h) **Web Site – To receive an update on recent problems with the Parish Council website and to discuss solutions for the future security of the website.** The Parish website has crashed twice in two weeks. Hosting company, UK2 are, this month, updating to PHP7. The current version of Wordpress used by the Parish Council will stop working when this update is carried out. Without the support of Cllr Fisher, who has now retired from the Parish Council, the Clerk and Cllr Collins recommend building a new, supported website to comply with the Transparency Code. The Council has already made an application for the Transparency Code Funding this year but as this application is for a different aspect of the funding not previously requested, it should be possible to get £500 towards the cost of the website plus the cost of the hosting. The YLCA has advised that the parish council should make the application as this is the last year that the funding will be available. They have not had this situation before so do not know for sure if we will be granted the funding. They believe there is a good chance that the council will be eligible. The council approves an application for the Transparency Code Funding. **Action: Clerk**
Quotations received: Town and Parish Council Websites - Initial cost of £584 plus £120pa for a basic site; Vision ICT - £825 plus £175pa; A new updated free site – no support.
RESOLUTION: Quotation from Vision ICT accepted. All in favour. Motion Carried. **Action: Clerk**

i) **Welcome Pack – To receive an update on the Parish welcome packs.** Nothing to report.

To confirm the next meeting of Langthorpe Parish Council for 19 September 2017 at 7.30pm at Coronation Hall, Milby

Meeting closed at 21.19pm

Signed: _____ Dated: _____
Chairman