

LANGTHORPE PARISH COUNCIL

MINUTES OF THE FULL MEETING OF THE

COUNCIL HELD ON TUESDAY 15 November 2016

At Coronation Hall, Milby YO51 9BL

PRESENT: Cllr M Collins (Chairman), Cllr D Fearnside, Cllr M Fisher, Cllr L Gill, Cllr P Gill, M Boswell, Cllr R Windass, H Heavisides (Clerk).

Members of the Public: 4 Members of the public were present

Late Arrivals: P Gill (19.33) R Windass (19.43)

Early Departures: Mr S Walsh (19.42), Mr D Ball (19.56), Mr T Tonks, Mr N Simpson (19.11), Cllr Windass (20.29)

The meeting opened at 7.30pm

- 1) **Welcome**
- 2) **Apologies** - N Brown
- 3) **Minutes of the last meeting held on Tuesday 20 September 2016 - RESOLUTION** – to sign the minutes as an accurate record of the meeting held. Proposed M Fisher; Seconded D Fearnside
- 4) **Declaration of Interests** - None
- 5) **Public Questions and Statements** -

Cllr Gill arrives (19.33)

Item 9c considered here:

To receive correspondence on a proposed additional driveway entrance/exit at Southdene, Back Lane

Mr S Welsh of Southdene, Back Lane presented a case for his application to the Parish Council. Cllr Collins has spoken to previous owners who confirm the front area ground does not belong to the property. North Yorkshire County Council (NYCC) Highways, and Harrogate Borough Council (HBC) confirm it has not been adopted by them. It does not belong to Langthorpe Parish Council. The Parish Council does not have the authority to give approval and recommends that the resident takes precautions to ensure there is no breach of planning when making alterations. It was also recommended that he should take out insurance to safeguard his position.

Mr Walsh leaves 19.42

To receive a complaint regarding school bus collection/delivery of students outside Fox and Hounds Public House, Skelton Road. Publican, Mr Ball described excessive traffic in the morning and evening which causing problems outside the public house. 20-40 children and cars create safety issues and the publican tolerates impolite behaviour from parents.

Cllr Windass Arrives (19.43)

Skelton Road seems to be used as a gathering place for the collection of students from neighbouring parishes. Cllr Windass replied that when the location was changed from the end of Skelton Road there were fewer children but the numbers seem to have escalated. Cllr Windass will investigate why this has occurred and reply to Mr Ball within the week. Cllr Collins recommends a meeting with officials from NYCC Highways at the collection site. Mr Ball would like to work with the council to remedy the situation. **Action: Cllr Windass**

Mr D Ball Leaves 19.56

Residents submitted comments to the Parish Council regarding Planning application:

6.56.10.D.FUL 16/03742

Erection of 4 dwellings with formation of associated access hard standing and landscaping (Site area 0.28ha)

Land at Back Lane Langthorpe North Yorkshire

Mr Simpson, resident of the adjacent Langthorpe Park is concerned that his fence will be taken away and replaced with a hedge. The planned will be 1.7m high and concern was raised about the responsibility for the cutting of the hedge. Mr Tonks, also a resident of Langthorpe Park, is concerned about changes to the positioning of the houses and French doors which mean the park homes will be overlooked. Parish Council recommended the residents should write complaint to HBC. This has been done. Clerk to send Parish Council's decision to the residents. **Action: Clerk**

Mr Tonks/Mr Simpson leave (20.11)

- 6) **Matters Arising (not covered elsewhere)**

- a) **Harrogate Borough Council (HBC)** – Harrogate District Draft Local plan is now available for consultation.
- b) **North Yorkshire County Council (NYCC)** – Cllr Gill commented on his frustration with the marking of potholes along Skelton Road and no resulting action. Cllr Windass to inform Parish Council of the forward plan

for the surfacing of Skelton Road. New Area 6 Manager, Nigel Smith, has been appointed. Cllr Windass to follow up repair of broken railing on Leeming Lane. Request was made for Cllr Windass to investigate why the flooding at the bottom of Cottage Lane has still not been actioned. **Action: Cllr Windass**

Cllr Windass leaves 20.29

- c) **To receive an update on the request to extend the speed limit towards Skelton.** – A further email has been received confirming Skelton Road is not a high priority as statistics indicate there has been no personal injury along the road. The Parish Council are disappointed with this lack of support in this issue.
- d) **To receive and update on the complaint regarding jet ski on the Ure.** An email has been sent to Boroughbridge Marina and a reply received confirming their knowledge of the incident and lack of jurisdiction to enforce speed limits should violations occur. Canal and River Trust (CRT) also wrote to the Marina in support of the Parish Council's inquiry. Clerk received a reply from CRT regarding a further request for more speed limit signs on the river. A request for more information on the position of the missing signs and a promise to consider the Parish Council's request has been received. Clerk to inform the CRT of locations required. **Action: Clerk**
- e) **To receive report from Cllr Boswell re Parish Consultation Meeting on 24 October 2016** – Not a very informative meeting with no opportunity for the councillors to contribute.

7) Correspondence as received by 9 November 2016

- a) **To receive a request from a resident regarding cold calling in the parish** – A resident of Skelton Road is concerned for other older residents who could fall victim to pressure sales. Stickers are available for residents. Safer Neighbourhood Group item. **Action: Cllr Fisher**
- b) **To receive notification of Harrogate District Local Plan Consultation** – A six-week consultation period will be held from 11 November – 23 December 2016. There will be an exhibition in the Jubilee Room on 22 November 2016 for more information. Parish Council can comment via the consultation portal. Langthorpe are part of the Boroughbridge and Kirby Hill plans. The field bounded by Skelton Road/Leeming Lane is marked for development. Chicken farm, Leeming Lane, has been removed as a development site. Cllrs to attend exhibition before making comments on the Local Plan. Meeting to be convened for 13 December. Clerk to book Coronation Hall. **Action: Clerk**

Correspondence received between the date of posting of the Agenda and the date of the Meeting will also be considered.

- c) **To receive information regarding the NYCC Minerals and Waste Joint Plan** – Received and noted

8) Financial

- a) **To receive the bi-monthly bank reconciliation - APPENDIX 1** - Received and noted.
- b) **To receive invoices/salaries paid and to be paid (List below): RESOLUTION:** Salaries and Payments approved. **Proposed P Gill; Seconded D Fearnside Action: Clerk**

100814	Clerk's Salary – September	£ 140.09
100815	Coronation Hall	£ 28.00
100816	JC Trees – Picnic Area branch storm damage	£ 192.00
100817	HMRC – 2 nd Quarter Tax and NI	£ 29.60
100818	Farm and Land Services	£ 513.60
100819	Harrogate Borough Council – Picnic Area Bins	£1,235.04
100820	Swale Fencing – Play Area	£2,998.67
b.p.	Clerk's Salary – October (Direct Payment 28.10.16	£ 140.09
b.p.	Clerk's Expenses (Direct Payment)	£ 9.99
b.p.	M Fisher (UK2) Website Hosting – 27.10.16 – 27.10.18	£ 113.76
b.p.	M Fisher (UK2) Website Domain Registration – 21.08.16 – 21.08.17	£ 14.21
TOTAL		£5,415.05

- c) **To receive list of receipts by 31 October 2016 (List below):** Received and noted

Leeming Lane Garden Rent	£ 11.00
Fishing Rights	£ 400.00
Transparency Code funding	£ 224.84
Interest - Money Manager Account	£ 0.88
Cottage Rents	£2,145.00
Total	£2,781.72

- d) **To receive the half year budget review** – Received and Noted
- e) **To receive an update on internet banking with HSBC** – The Parish Council has now registered for online banking. Safeguards have been added to the Finance Regulations for the use of this online facility.
- f) **To agree annual donation Christmas Lighting** – Clarification that £200 per annum donation has been agreed for a further 4 years. Previous agreement for an extra £200 (minute ref 17/05.16 15(a)) confirms a total of £400 should be given to the Chamber of Trade for supplying the Christmas lights for 2016. **Action Clerk**

- g) **To agree the parish precept 2017/18** – It was noted by the Clerk that various expenses would be due in 2017/18 to include maintenance to the Cottages and tree work in the Picnic Area. The Parish Council has approximately one year's running costs in the bank accounts. **RESOLUTION:** No precept will be necessary for 2017/18. Clerk to inform HBC. Proposed L Gill Seconded D Fearnside **Action: Clerk**
- h) **To agree a donation for the Remembrance Day Wreath** – **RESOLUTION:** A donation of £50 is agreed for the Remembrance Day Wreath. **Action: Clerk**
- i) **To review the Financial Regulations** – Addition of 6.6 - If thought appropriate by the council, payment of certain items may be made by internet banking transfer provided evidence is retained showing which members approved the payment via two signatures on the invoice in accordance with the bank mandate. **RESOLUTION:** Above addition approved. All in favour. Motion carried. **Action: Clerk**
- 9) **Planning –**
- a) **To consider the under-mentioned planning applications:**
- i) **6.56.10.D.FUL 16/03742**
Erection of 4 dwellings with formation of associated access hard standing and landscaping (Site area 0.28ha)
Land at Back Lane Langthorpe North Yorkshire
B – The Parish council objects on the planning grounds set out below:
- widening of Back Lane is not adequate
 - No reference to sewers on plan 298.001 site plan (item 11 Fowl Sewerage)
 - Ecology management Plan and nesting bird assessment reports refers to a different planning application.
 - Position of the houses has moved from the outline planning permission which creates an issue of privacy.
 - Resident of Langthorpe Park boundary fence should not be removed.
- ii) **6.56.KIOSK 16/04227/KIOSK**
BT consultation on the proposed removal of payphone kiosk. (01423 322291)
Telephone Box Skelton Road Langthorpe North Yorkshire
A - The parish council has no objections
- b) **To receive notification of Planning enforcement case no: 16/00507/CONSRV**
Felling of all trees in the garden
55 Waterside Langthorpe York North Yorkshire YO51 9GE
Received and noted
- c) **To receive correspondence on a proposed additional driveway entrance/exit at Southdene, Back Lane** – Item considered under Public Questions and Statements.
- d) **To receive notifications received after the posting of the agenda.**
- i) **Case Number: 16/03109/FUL APPLICATION NO: 6.56.12.N.FUL**
Creation of domestic curtilage to existing residential dwelling and for the dwelling to be independent for the Fox and Hound Public House.
The Barn Fox and Hounds Langthorpe YO51 9BZ
APPROVED
- ii) **Case Number: 16/03108/DVCON APPLICATION NO: 6.56.12.O.DVCON**
Deletion of Condition 4 (Occupancy Restriction) and 7 (Car parking) to allow for use of annex as an independent dwelling of Planning Permission 6.56.12.K.FUL – Conversion of existing outbuilding and garage to form ancillary living accommodation (Site Area 0.009ha)
The Barn Fox and Hounds Langthorpe YO51 9BZ
APPROVED
- 10) **Reports**
- a) **Emergency Committee – To receive an update on emergency committee activities. (MJC)** – The Committee received a visit from the Minister for the Northern Powerhouse, Andrew Percy, who was impressed at the work of the Emergency Committee.
- b) **Joint Parish Council – To receive any items for the agenda for Joint Parish Council Meeting – 8 December 2016** - Cottage Lane drainage, School busses
- 11) **Agenda Items**
- a) **Council Policies:**
- i) **Report on the draft risk assessments for the play area and the picnic area** - Ongoing
- b) **Highways**
- i) **To receive an update on drains in the parish.** – Leaves are blocking gullies. Clerk to report on Parish Portal. **Action: Clerk**
- c) **Cottages – To receive a report on the annual inspection of the cottages** – Annual inspection was carried out on Tuesday 8 November – **APPENDIX 2** – 3 quotations for necessary work to be obtained for consideration at meeting on 13 December 2016. **Action: Cllr Boswell**
- d) **Milby Island - To receive an update on the request to assist in the regeneration of Milby Island** – Meeting to be arranged with Canal and River Trust. **Action: Cllr Collins**
- e) **Commuted Sums – To receive information on commuted sums** – Nothing to report.

- f) **Play Area –**
 - i) **To receive an update on repair programme.** Fence repair complete. Camel still to be repaired. There is a difficulty in finding a contractor to repair the camel. Cllr Collins continue to look for a solution. **Action: Cllr Collins**
- g) **Picnic Area –**
 - i) **To receive a report on the removal of a further branch from tree damaged in storm** – Branch removed and tree made safe.
 - ii) **To receive an update on the commissioning of a survey of the trees in the Picnic Area** – Survey now complete highlighting areas for action. Quotations to be obtained for essential work. It was noted that tree T975 which has been highlighted for remedial work is in an area of the Picnic area that is not under the ownership of the Parish Council. Clerk to advise Environment Agency/Canal and River Trust of the high-risk assessment on the tree. Clerk to ask surveyor about the poplar trees that are not mentioned in the survey. Councillors to study the document then Cllrs L Gill & Collins to meet with surveyor to discuss options. Decisions to be made at the meeting of 13 December. **Action: Clerk/Cllr L Gill/Collins**
- h) **Street Lights – To receive an update on street lighting in the parish** – Various faulty lights have been reported and repaired. Lighting column 5, Leeming Lane is still faulty awaiting repair. Light 3 Leeming Lane is flickering.
- i) **Web Site – To receive an update on the Parish Council website** – Nothing to report
- j) **Welcome Pack – To receive an update on the parish welcome packs** - Labels ready to add to existing welcome packs to update contact details.

- 12) **To confirm future meetings of Langthorpe Parish Council for 2017 at 7.30pm at Coronation Hall, Milby:**
 13, December 2016, 17 January 2017, 21 March 2017, 16 May 2017, 18 July 2017, 19 September 2017, 21 November 2017

Meeting closed at 9.38pm

Signed: _____ Dated: _____
 Chairman