

LANGTHORPE PARISH COUNCIL

MINUTES OF THE FULL MEETING OF THE COUNCIL HELD ON TUESDAY 19 JULY 2016

At Coronation Hall, Milby YO51 9BL

PRESENT: Cllr M Collins (Chairman), Cllr D Fearnside, Cllr M Fisher, Cllr L Gill, M Boswell, N Brown (District Councillor), R Windass (County Councillor), H Heavisides (Clerk)

Members of the Public: 2 members of the public were present

Late Arrivals: None

Early Departures: 2 members of the public (7.40pm) N Brown (7.50pm), R Windass (8.08pm)

The meeting opened at 7.30pm

- 1) **Welcome** – Cllr Collins welcomed those present to the meeting.
- 2) **Apologies**- P Gill
Absence - None
- 3) **Minutes of the last meeting held on Tuesday 17 May 2016 - RESOLUTION:** to sign the minutes as an accurate record of the meeting held. Proposed: Mike Fisher, Seconded: David Fearnside
- 4) **Declaration of Interests** – L Gill (item 5)
- 5) **To ratify the co-option of 1 councillor onto the Parish Council** - One application has been received. The application was considered by the councillors and received favorably. It was **RESOLVED** that Mr. Paul Gill be co-opted onto Langthorpe Parish Council. Proposed: Cllr Fisher, Seconded: Cllr Fearnside. All in favour. Motion Carried. Clerk to arrange for necessary paperwork to be completed. **Action: Clerk**
- 6) **Public Questions and Statements** – The landlords from 1 Anchor Terrace attended.
Item 7 d on the agenda. Agenda item moved here to discuss:
7d) To receive correspondence regarding the Anchor Public House - Landlords from 1 Anchor Terrace asked the Parish Council for assistance in a dispute over noise pollution from the adjacent Anchor Public House – Nick Brown will make inquiries on behalf of the landlords. Clerk to send contact details to Cllr Brown and residents. **Action: Clerk/Cllr Brown**

Residents leave 7.40pm

7) Matters Arising (not covered elsewhere)

- a) **Harrogate Borough Council (HBC)** – Cllr Brown is proud to be serving as Mayor of Harrogate enabling him to promote the parishes in the borough. A consultation period regarding the electoral review of Harrogate by the Boundary Commission closes on 22 August 2016. Gladman 1 is at a ‘stalemate’ due to lack of agreement over the mix of housing. Gladman 2 will go ahead despite objections from Cllrs Brown and Windass.

Cllr Brown leaves 7.52pm

- b) **North Yorkshire County Council (NYCC) – Education** – schools in the county are being encouraged to become academies. **EU Referendum** - The County Council are waiting to find out if there will be any policy changes following the recent referendum to for the UK to leave the EU. **Allerton park** – progressing. **Highways** – many streets in the surrounding area are being service dressed. Cllr Collins is dissatisfied that roads that appear in good condition are being service dressed whilst Skelton Road, which is in dire need of surfacing work, is scheduled for August 2017. Cllr Windass will make inquiries to expedite the situation. Clerk to email reference for repairs on Cottage Lane to Cllr Windass to make investigations. **Action: Clerk**. **Bus service** – the 1A bus service has been reduced as it has not been sufficiently used from Kirby Hill. The new regiment, 6 Regiment, at Dishforth has requested an improvement in the service to the Airfield. Transdev will conduct a survey in September to see if there is a demand.

Cllr Windass leaves 8.08pm

- c) **To allocate jobs amongst the Councillors** – **APPENDIX 1** – Approved and agreed.
- 8) **Correspondence as received by 13 July 2016**
 - a) **To receive Harrogate Town Centre strategy and master plan supplementary planning Document (SPD) Adoption Statement.** Received and noted.

- b) **To receive request to extend speed limit towards Skelton.** Cllr Fisher suggests lines on the road/signs to pre-warn of 30 mph limit would help. Clerk and Cllr Gill to send letter to highways. **Action: Clerk/ Cllr L Gill**
- c) **To receive complaint regarding jet ski on the Ure.** The matter has been reported to Canal and River Trust who were grateful for the information but can do nothing without concrete evidence. The Marina will be approached by river supervisor. Parish Council to send letter to the Marina to lodge concern. **Action: Clerk**
- d) **To receive correspondence regarding the Anchor Public House** – Item covered earlier in the meeting.
- e) **To receive information regarding Green Garden Waste Service.** A charge of £39 per household will be levied in beginning June 2017 for the green garden waste service.

Correspondence received between the date of posting of the Agenda and the date of the Meeting will also be considered.

An email has been received from Kirby Hill Parish Council regarding the possibility of regeneration on Milby Island and asking if Langthorpe Parish Council would support such a move. The land is owned by Newby Hall so commuted sums monies are not available. The Parish Council would like Kirby Hill Parish Council to make further investigations. A letter should also be sent to Canal and River Trust to request that they clear the area, manage the banks, the area above the weir and the island. **Action: Clerk**

9) Financial

- a) **To receive the first quarter budget review – APPENDIX 2** - Received and noted. Clerk to change the amount of budget for the Play Area from £2,000 to £2,500. **Action: Clerk**
- b) **To receive the bi-monthly bank reconciliation – APPENDIX 3** - Received and noted
- c) **To receive invoices/salaries to be paid (List below):** Agreed and approved. **Action: Clerk**

100798	Coronation Hall	£12.00
100799	Farm and Land Services	£458.40
100800	Clerk's Overtime - May	£106.88
	Standing Order Clerk's Wages – May/June	£249.89
100801	HMRC - 1st Quarter Tax and National Insurance	£38.40
100802	ME Electricals – Holly Cottage cooker isolator switch	£44.56
	Standing Order LR Gill - Play area rent	£100.00
100803	Clerk's Wages – July	£139.89
100804	Clerk's Expenses - Postage/stationary/ink	£36.21
100805	HBC – Picnic Area Bins	£1,499.00

TOTAL **£2,685.23**

- d) **To receive list of receipts (List below):**

Interest – Money manager Account	Statements 31 May/30 June	£ 1.16
Cottage Rents May/June		£1,730.00
Total		£1,731.16

- e) **To approve the Transparency Code funding application.** Application approved. Clerk to send application. **Action: Clerk**
- f) **To receive details of the NALC National Salary Award.** Received and noted.
- g) **To receive a request from the Clerk to fund a training course run by the Society for Local Council Clerks.** A general training course to update clerks on important changes in practice will take place in Wakefield on 2 November 2016. The Clerk wishes to attend on behalf of Langthorpe parish Council and Boroughbridge Town Council. Langthorpe Parish Council agrees to pay pro rata for attendance of the course and travel expenses. £69 plus vat and expenses (45p per mile). Pro rata, this will be £19. Councillors would also be welcome to attend. Approved and agreed. Clerk to book the course. **Action: Clerk**

10) Planning –

- a) **To approve the minutes of the Council Meeting for Planning Matters for Tuesday 14 May 2016 - RESOLUTION:** to sign the minutes as an accurate record of the meeting held.
- b) **To receive information regarding a structure erected at Station Court** – The erection of a wooden structure was reported to Harrogate Borough Council Planning who will visit to assess the situation. In the meantime, the structure has been partially taken down.

Decision Notification received since the posting of the agenda for information:

6.56.24.A.TPO 16/02063/TPO

Crown reduction by 1 metre of 1 No. Copper beech tree T1 of Tree preservation order 55 2015

REFUSED

11) Reports

- i) **Emergency Committee – To receive an update on emergency committee activities. (MJC)** – A meeting was held with Harrogate Borough Council on 20 June 2016 to train the emergency committee. Some equipment has now been moved to Coronation Hall.

12) Agenda Items

- a) **Council Policies:**
 - i) **Report on the draft risk assessments for the play area and the picnic area.** Ongoing.
- b) **Highways**
 - i) **To receive a request regarding the hedges and verges along Skelton Road.** Cutting back of the hedges will take place at the end of the growing season.
 - ii) **To receive a report re Patch repairs in Skelton Road.** Surface dressing is due to take place in August 2017.
 - iii) **To update on drains.** The drains have been cleared but problems still remain following heavy rain storms.
- c) **Cottages – To receive an update on issues regarding the cottages.** One of the tenants of Rose Cottage and passed away. The Parish Council offered condolences. Clerk was requested to monitor monies owing until the tenant has made new arrangements for payment. Cllr Collins will visit the tenant in 3 weeks to assess the progress. Action: Clerk/Cllr Collins.
- d) **Commuted Sums – To receive information on commuted sums** –Back Lane monies are due and will be used on the purchase of Picnic Area Bins.
- e) **Play Area –**
 - i) **To receive an update on repair programme.** Junior swings have now been replaced. New duties list to be compiled for Councillors. Action: Cllr Collins
- f) **Picnic Area – To receive a report on the replacement of rubbish bins** – New letter/dog bins are now in place.
- g) **Street Lights – To receive an update on street lighting in the parish** – One streetlight is faulty under the A1 bridge. Action: Cllr L Gill
- h) **Web Site – To receive an update on the parish council website** – Nothing to report
- i) **Welcome Pack – To receive an update on the parish welcome packs** – Councillors information to be updated. Action: Clerk/Cllr Collins

- 13) **To confirm future meetings of Langthorpe Parish Council for 2016 at 7.30pm at Coronation Hall, Milby: 20th Sept, 15th Nov**

Meeting closed at 9.57

Signed: _____ Dated: _____

Chairman