

# LANGTHORPE PARISH COUNCIL MINUTES OF THE FULL MEETING OF THE COUNCIL HELD ON TUESDAY 17 JANUARY 2017

**At Coronation Hall, Milby YO51 9BL**

**PRESENT:** Cllr M Collins (Chairman), Cllr D Fearnside, Cllr M Fisher, Cllr L Gill, Cllr P Gill, M Boswell, H Heavisides (Clerk).

**Members of the Public:** None

**Late Arrivals:** None

**Early Departures:** None

The meeting opened at 7.30pm

- 1) **Welcome.**
- 2) **Apologies** – Cllr Windass, PC J Powell.
- 3) **Minutes of the last meetings held on Tuesday 15 November 2016 and 13 December 2016- RESOLUTION: To sign the minutes as an accurate record of the meeting held.** Proposed M Fisher; Seconded D Fearnside.
- 4) **Declaration of Interests** – 9a(i) 9a (ii) 9b(iii) – M Collins.
- 5) **Public Questions and Statements** - None
- 6) **Matters Arising (not covered elsewhere)**
  - a) **Harrogate Borough Council (HBC)** – No Report Available.
  - b) **North Yorkshire County Council (NYCC)** - No Report Available.
  - c) **To receive tenders for the Grass Cutting Contract 2017-2021.** 6 sealed tenders were received and all opened in the presence of the Council Members. The Members considered the applications and were unanimous in their decision.  
**RESOLUTION:** Cllr Collins proposed that the 5-year contract for the Grass, verge and hedge cutting in Langthorpe Parish Council is awarded to Farm and Land Services Ltd. Seconded Cllr Fisher. All in favour. Motion carried. Clerk to contact all applicants to inform them of the Council's decision. **Action: Clerk**
  - d) **To receive an update on the application for temporary closure of footpath 15.94/3/1** – A fence has been erected along the border of the track and the path will remain open.
  - e) **To receive an update on the collection/delivery of students outside the Fox and Hounds Public House, Skelton Road** –The Police were contacted by the Parish Council and have been monitoring the situation. Abbotts bus company is investigating the possibility of re-routing the service and will be approaching the relevant agencies. Cllr Boswell believes under the A1 bridge is an ideal place to drop off and collect the children as it is undercover and floodlit. Parish Council will suggest this alternative to the bus company. **Action: Cllr Collins.** Cllr Collins also to inquire who the agencies that are to be approached are. **Action: Cllr Collins**
  - f) **To receive an update on the licensing agreement at the Anchor Inn.** Following a hearing in December, the licencing authorities stipulated the following conditions to the licensing agreement at the Anchor Inn: All music must cease at 11pm; no music (either live or recorded) can be played in the bar area that adjoins the neighbouring property; the beer garden cannot be used after 9pm. Clerk has informed the adjoining neighbours of the decision.
- 7) **Correspondence as received by 11 January 2017**
  - a) **To receive an email from a resident regarding the Parish Council's response to the Harrogate Draft Plan (Minute ref 13.12.16 5a)** - All Council and committee meetings are open to the public and there was opportunity to address the Council at the meeting of 13 December where the application was discussed. The Council considered all information available to it at the time and, as the consultation period ended on 23 December 2017, it is not possible to re-visit the decision. There was opportunity for the resident to independently submit a comment to Harrogate Borough Council and to attend a display of the Draft Plan at the Jubilee Room on 19 December 2016. Posters advertising these opportunities were widely distributed. Clerk to contact resident with the above reply. **Action: Clerk**
  - b) **To receive final recommendations regarding the Local Government Boundary Commission Electoral review.** Received and noted.

- c) **To receive an invitation to arrange an event to commemorate the end of the Great War on 11 November 2018** – Council would like to arrange an event to mark the above commemoration. A suitable venue would be Back Lane where a bonfire could be safely built and residents could attend. Clerk to reply. **Action: Clerk**
- d) **To receive information on Yorkshire Local Council’s association training courses in Planning and Development.** Received and noted.
- e) **Correspondence received between the date of posting of the Agenda and the date of the Meeting will also be considered.**
  - i) **To receive an update from PC Powell** – There have been 2 reports of criminal behavior in the parish and 1 drunk driver. Boroughbridge Police Station on New Row is due to close in August 2017. The Parish Council are invited to contact the Crime Commissioner, Julia Mulligan, to request that the police station remains open. PC Powell will be based in Ripon when the station in Boroughbridge closes. Clerk to send a letter of objection. **Action: Clerk**

**8) Financial**

- a) **To receive the bi-monthly bank reconciliation – APPENDIX 1** - Received and noted.
- b) **To receive invoices/salaries to be paid (List below): RESOLUTION: Salaries and Payments approved. Proposed D Fearnside; Seconded; D Fearnside Action: Clerk**

b.p.	Clerk’s Salary November/December (bill payment 28.11.16/28.12.16)	£ 289.98
100821	Royal British Legion	£ 50.00
b.p.	Chamber of Trade (Christmas Lights) paid 30.11.16	£ 400.00
b.p.	Coronation Hall paid 28.11.16	£ 12.00
b.p.	Barnes Associates – Picnic Area Tree Survey paid 28.11.16	£ 504.00
b.p.	Farm and Land	£ 312.00
100822	HM Revenue & Customs – 3 <sup>rd</sup> quarter tax and NI	£ 29.40
b.p	Clerk’s Expenses – ink/correction fluid	£ 22.94
100823	Beyond The Pews (Minute ref 20.09.16 8h)	£ 120.00
100824	Coronation Hall	£ 12.00
	<b>TOTAL</b>	<b>£1,752.32</b>

An invoice for £12 from Coronation Hall was also received after posting of the agenda. Payment agreed.

**c) To receive list of receipts by 31 December 2016 (List below):**

Interest - Money Manager Account	Statements 30.11.16/31.12.16	£ 0.67
Cottage Rents November/December		£1,730.00
Repayment of Clerk’s tax and NI		£ 9.80
Urban Grass Cutting grant		£ 512.43
Vat Refund		£1,293.45
	<b>Total</b>	<b>£3,546.35</b>

- d) **To request membership of the Society of Local Council Clerks (SLCC)** – Membership of this society plays a vital part in the effectiveness of the clerk’s work. The annual subscription is calculated on the Clerk’s salary. If clerk were to join on behalf of Langthorpe Parish Council (LPC) alone the annual fee would be £55. Joint membership of the society with Boroughbridge Town Council (BTC) costs £139 of which £102.50 is paid by BTC. Balance of £36.50 has been paid by clerk who requests a refund for this expense. **RESOLUTION: Clerk to be refunded £36.50 for SLCC membership costs. All in favour. Motion carried. Action: Clerk**
- e) **To receive a quotation for replacement signage for the picnic and play areas.** – Signs need updating regarding content and condition. Estimates have been received from Watercourt Signs; to erect 1 sign in the Picnic area - £385 and for 2 signs at the Play Area - £102. Cllr L Gill will try to renovate the existing sign in the Picnic Area. **Action: Cllr L Gill.** Estimate of £102 for the Play Area accepted. **RESOLUTION: Cllr Collins to arrange for the replacement of the 2 signs in the Play Area. Action: Cllr Collins**
- f) **To receive a request from Boroughbridge Town Council to assist in the funding of proposed HGV restrictions.** – It is suggested that proposed HGV restrictions will benefit Langthorpe Parish Council (LPC) as it extends along Skelton Road. The amount of funding required is £35,000. £2,000 of which is still to be sourced. LPC will offer £1,000 towards the project. **RESOLUTION: Cllr Fisher proposed LPC donate £1,000 towards the funding of the proposed HGV restrictions. Seconded Cllr L Gill. Clerk to inform relevant authorities. Action: Clerk**
- g) **To receive information regarding the auditor appointments for smaller authorities for the 2017/18-2021/22 financial years.** PKF Littlejohn have been appointed as the external auditors for all parish and town council s in North, West and South Yorkshire for the financial years 2017/2018 – 2021/2022. Received and noted.
- h) **To receive the 3<sup>rd</sup> Quarter Budget Review – APPENDIX 2** - Received and noted. Commuted sums still to be received for play area maintenance. Website expenditure should be £106.64.

9) **Planning –**

a) **To consider the under-mentioned planning applications:**

i) **6.56.12.P.DVCON 16/05353/DVCON**

Variation of condition 2 (approved drawings) of planning permission 15/04731/OUT to allow for increase in scale of dwellings to plots 1&4

**Langthorpe Manor Skelton Road Langthorpe North Yorkshire YO51 9BZ**

**A The Parish Council has no objections**

ii) **6.56.12.Q.DVCON 16/05354/DVCON**

Variation of condition 2 (approved drawings) of planning permission 16/01119/REM to allow for increase in scale of dwellings to plots 1&4

**Langthorpe Manor Skelton Road Langthorpe North Yorkshire YO51 9BZ**

**A The Parish Council has no objections**

b) **To receive the undermentioned notifications**

i) **DCPARKFD 6.56/KISOK 16/04227/KIOSK**

Final notification of removal of telephone boxes

ii) **6.56.95.TPO 16/04720/TPO**

Crown Reduction (of 4m) of 1 Turkey Oak (T1) of Tree Preservation Order 02/1992

**Old oak, 22 Riverside Gardens, Langthorpe North Yorkshire YO51 9GB**

**REFUSED**

iii) **6.56.10.d.FUL 16/03742/FUL**

Erection of 4 dwellings with formation of associated access hard standing, and landscaping (Site area 0.28ha)

**Land at back lane Langthorpe North Yorkshire**

**APPROVED.** The Parish Council would like to know why this planning has been approved when the Council lodged an objection (minute ref 15.11.16 item 9a(i)). Clerk to contact District Councillor Cllr Nick Brown to ask for an explanation. **Action: Clerk**

c) **To receive notification of the naming of new roads at land Comprising Field at 439448 46740, off Leeming Road, Milby.** – The Parish Council objects to the names: Station Close (Station View and Terrace already exist and this will cause confusion); Lowfield Mews (Lowfield Lane already exists at other end of village). Suggested replacement names could include reference to the following names which have local connections: Brewery; Warwick; Mustills; Archie White. Clerk to reply to HBC Planning and cc Kirby Hill Parish Council into the reply. **Action: Clerk**

10) **Reports**

i) **Emergency Committee – To receive an update on emergency committee activities. (MJC)** – Nothing to report.

ii) **Joint Parish Council – To receive any items for the Joint Parish Council Meeting** – James Langler to attend the meeting to explain Community Infrastructure Levy on Thursday 19 January 2017. Clerk to ask for LPC to be added to the circulation list and Clerk to pass on minutes to members. **Action: Clerk**

iii) **Safer Neighbourhood** – Topics covered included parking restriction, CCTV cameras, HGV restrictions. New police inspector will reply to all questions raised in due course. Clerk to arrange to receive minutes to pass on to members. **Action: Clerk**

11) **Agenda Items**

a) **Council Policies - Report on the draft risk assessments for the play area and the picnic area** – Ongoing.

b) **Highways - To receive an update on drains in the parish.** – Flooding on Cottage Lane, (also known as Moor Lane), remains a problem. Site meeting to be arranged with a representative from NYCC highways and Cllr Windass. Cllrs L Gill/ Collins to attend. Clerk to quote reference number 101003334637 from initial report of problem on 1 February 2016. Cllr L Gill noted the seemingly unnecessary gritting of dry roads on Saturday 14 January 3pm. Clerk to lodge a complaint. **Action: Clerk.** Cllr P Gill rang to request cutting on path from Leeming Lane towards Back lane (along East View). Clerk to contact paths at North Yorkshire to further the request. Vegetation and hedge need significantly cutting back. **Action: Clerk**

c) **Cottages – To receive an update on repairs in the cottages** – Cllr Boswell has received 3 quotations for maintenance work required: £3,544; £2,164; £1,945. **RESOLUTION:** Cllr Boswell proposed acceptance of quote for £1,945. Seconded: Cllr L Gill. All in favour. Motion passed. Cllr Boswell to make necessary arrangements. **Action: Cllr Boswell.** Outside light on Rose Cottage been put up by tenant's son. This requires certification from HBC. Cllr Boswell to investigate. **Action: Cllr Boswell.**

d) **Milby Island - To receive an update on the request to assist in the regeneration of Milby Island** – Cllr Collins is still in discussion with NYCC, Mr Merson, Canal and River Trust. There are still no concrete proposals. Item ongoing.

e) **Commuted Sums – To receive information on commuted sums** – Commuted sums still to be received for Play Area.

f) **Play Area – To receive an update on repair programme.** – Inspection is due next month.

- g) **Picnic Area – To receive an update on the work necessary following the survey of the trees in the Picnic Area** – A quotation of £500 plus VAT has been received to undertake works to enable the tree works on the Picnic Area. **RESOLUTION:** Cllr Collins proposed that the quotation for £500 be accepted. Seconded; Cllr L Gill. All in favour. Motion carried. **Action: Clerk**
  - h) **Street Lights – To receive an update on street lighting in the Parish** - Lighting columns numbered 3,5,24 and 25 have been reported to NYCC and are awaiting maintenance. After 5 week’s wait, the columns are still faulty. Urgent email to be sent to Mayor Nick Brown to ask for assistance this week as elderly residents cannot leave their homes after dark. **Action: Clerk.** Copy Cllr Collins/ L Gill into the email.
  - i) **Web Site – To receive an update on the Parish Council website** – Nothing to report.
  - j) **Welcome Pack – To receive an update on the Parish welcome pack** – Clerk to re-issue contact details labels for welcome pack. **Action: Clerk**
- 12) **To confirm the next meeting of Langthorpe Parish Council for 21 March 2017 at 7.30pm at Coronation Hall, Milby**

Meeting closed at 9.08pm

Signed: \_\_\_\_\_ Dated: \_\_\_\_\_  
Chairman