

LANGTHORPE PARISH COUNCIL

MINUTES OF THE COUNCIL MEETING HELD ON

TUESDAY 19 JANUARY 2016

At Coronation Hall, Milby YO51 9BL

PRESENT: Cllr M Collins (Chairman), Cllr D Fearnside (Vice Chairman), Cllr S Beaumont, Cllr M Fisher, Cllr L Gill, Cllr B Knowles, District Cllr N Brown, County Cllr Windass, H Heavisides (Clerk),
Members of the Public: T Tonks

Late Arrivals: None

Early Departures: T Tonks (7.54), N Brown, R Windass (8.14pm), Knowles (9.05pm)

The meeting opened at 7.30pm

- 1) **Welcome**
- 2) **Apologies:** PC N Waite
- 3) **Minutes of the last meeting held on Tuesday 17 November 2015: RESOLUTION:** To sign the Minutes as an accurate record of the meeting held. Proposed: Cllr Gill Seconded: Cllr M Fisher
- 4) **Declaration of Interests:** M Collins 8 c) i, ii: L Gill 8 c) iv,v,vi: B Knowles 8 c) i

Items 8 c) i,ii considered here: Cllr Fearnside was invited to take the chair.

To consider under-mentioned planning applications:

i) Ref. 15/04732/OUT

Outline application for the erection of 4 dwellings with access, layout and scale considered (site area 0.28)

Land at Back Lane, Langthorpe, North Yorkshire

Status: Recommended for Approval

ii) Ref. No: 15/ 04731/OUT

Outline application for the erection of 4 dwellings with access, layout and scale considered (site area 0.28) (Revised Scheme).

Field at Langthorpe Manor, Skelton Road, Langthorpe, North Yorkshire

Status: Recommended for Approval

The member of public present had attended the meeting with Harrogate Planning Department where the above planning was considered. He would like to know what happens next. Is an appeal permitted? It was unclear who the personnel were at the meeting and it seemed to be a 'done deal'. He feels that their concerns were not addressed satisfactorily.

Cllr Windass explained that the meeting in Harrogate was convened to determine officer recommendation for approval. If there were objections there would be an appeal. If it was approved the only course of action would be an expensive judicial review. The planning was recommended for approval by HBC. Cllr Fearnside stated Langthorpe Parish Council had objected to the application.

HBC planning to be contacted to be asked why this was passed when there were significant objections ie building in front of the building line. Clerk to write to HBC Planning department. **Action: Clerk**

T Tonks leaves 7.54pm

Cllr Collins resumed the chair 7.54pm

5) Matters Arising (not covered elsewhere)

- a) **Harrogate Borough Council (HBC)** – Council tax will rise as central government council tax support grant has been reduced by 24%. HBC will increase council tax by 1.99%. Savings will be made from the premises relocation.
- b) **North Yorkshire County Council (NYCC)** – Also reported a rise on council tax by 3.99% - 2% of this increase is due to adult social care responsibilities. Cllr Gill reported that Lowfields Lane gullies blocked. It was noted that reports cannot be viewed under new system for reporting highways faults. Cllr Windass will investigate and ask why at upcoming councillors surgery. Cllr Brown congratulated the emergency committee for work during floods.

Before Cllrs Windass and Brown departed, Cllr Collins informed the council that Langthorpe resident Margaret Dawson has been awarded an MBE. The Council will send a letter of congratulations include county and district councillors.

- c) **To receive an update on Urban grass cutting payments 2016/17 (NYCC)** – NYCC confirm a payment of £512.43 is due for 2016/17. A payment of £849.24 has been received for 2015/16

Cllrs Brown and Windass leave 8.14pm

6) Correspondence as received by 12 January 2016

- a) **To receive information regarding changes to the External Audit Regime** - Local councils have been given the choice to opt out of the new sector led body audit regime. This regime is laid out by the recently created Smaller Authorities' Audit Appointment Ltd which will take over the appointment of external auditors and deal with the setting of audit fees. The company has been established on behalf of the department for Communities and Local Government (DCLG) by the National Association of Local Councils (NALC), the Society of Local Council Clerks (SLCC) and the Association of Drainage Authorities (ADA). The council must decide to opt in or out of the Sector Led Body by 31 March 2016. The clerk recommends that the Council remains opted in to the Sector Led Body on the grounds that although smaller authorities (under £25,000) don't have to submit an external audit return in 2017, an auditor still needs to be appointed. The Sector Led Body has buying power that individual councils do not have so can boast lower fees for external audit than if a council finds their own auditor. **RESOLUTION** - The Council agree to remain opted in to the Sector Led Body – Proposed: D Fearnside; seconded M Fisher. A in favour. No further action required.
- b) **To receive notification from Harrogate Borough Council of Council Tax support Grant 2016/17** – No support grant is available. The tax base is 336.16. Received and noted.
- c) **To receive information from NYCC regarding changes to the supported bus services** – From April 2016, there will be a reduction in the budget to subsidized bus services by £1.5 million. Received and noted

7) Financial

- a) **Asset Register** – Cllrs invited to input information. Advice will be required for valuation of assets. Draft to be prepared for consideration at the March meeting.
- b) **VAT claim** – HMRC have paid the vat re-claim request of £3,393.88
- c) **Transparency Funding** – Nothing to report
- d) **To receive the monthly bank reconciliation – APPENDIX 1** – Approved and noted. £6,000 to be transferred from the Current Account to the Money Manager account. **Action: Clerk**

- e) To receive invoices/salaries to be paid (List below): **RESOLUTION** – Invoices and salaries to be paid.

Proposed: DF Seconded: LG All in favour. **Action: Clerk**

100779	The Play Inspection Company	£132.00
100780	HMRC 2nd ¼ Tax and NI	£ 60.00
100781	Boroughbridge Town Council	
	(Printing/Copying Costs	£ 5.90
100782	Clerk's Expenses	£ 6.48
	Standing Order Clerk's Wages – 2 months	£160.00
TOTAL		£364.38

- f) To receive list of receipts (List below):

Rents – November/December	£1,730.00
HMRC - Vat Refund - April-March 2012/13:2013/14:2014/15 PLUS 01 April-30 September 2015	£3,393.88
Interest - Money Manager Account	£00.23
Urban Grass Cutting Grant	£849.24
TOTAL	£5973.35

- g) To receive a balance of accounts.

Current Account –	£12,723.11
Money Manager Account -	£3,978.88

8) Planning –

- a) **Approval of the Minutes of the Sub-Committee Meeting held on 25 November 2015 – RESOLUTION** –

To sign the minutes as an accurate record of the meeting held. Proposed: M Fisher Seconded: D Fearnside

- b) **To agree dates for planning 2016 meetings** – 9 February, 12 April, 14 June, 9 August, 11 October, 13 December.

- c) **To consider under-mentioned planning applications: - items 8 c i) and ii) were considered earlier in the meeting.**

iii) Ref. 15/04732/OUT

Outline application for the erection of 4 dwellings with access, layout and scale considered (site area 0.28)

Land at Back Lane, Langthorpe, North Yorkshire

Status: Awaiting decision

iv) Ref. No: 15/ 04731/OUT

Outline application for the erection of 4 dwellings with access, layout and scale considered (site area 0.28) (Revised Scheme).

Field at Langthorpe Manor, Skelton Road, Langthorpe, North Yorkshire

Status: Awaiting decision

v) Ref. No: 15/ 04615/TCON

Crown reduction by 1.5 – 2 metres of 1 no. Copper Beech tree within the Boroughbridge Conservation Area

Langthorpe House, Skelton Road, Langthorpe North Yorkshire YO51 9BZ

Status: Not Allowed. TPO placed on tree

vi) Ref. No: 15/04199/SCREEN

Environmental impact assessment screening opinion for erection of 100kw wind turbine

Lowfield Grange, Lowfield Lane, Langthorpe, North Yorkshire, YO51 9BZ

Status: Environmental Impact Assessment not required

vii) Ref. No: 15/03979/SCREEN

Environmental Impact Screening Assessment for erection of 100kw wind turbine

Lowfield Grange, Lowfield Lane, Langthorpe, North Yorkshire, YO51 9BZ

Status: Registered

viii) Ref. No: 15/03861/SCREEN

Environmental Impact Screening Assessment for erection of 100kw wind turbine

Lowfield Grange, Lowfield Lane, Langthorpe, North Yorkshire, YO51 9BZ

Status: Registered

9) Reports

- a) **Emergency Committee (MF/MJC)** – There were 2 floods in December. Help was gratefully received. Arrangements to be made to keep the signs on Langthorpe side of the river for ease of collection.
- b) **Christmas Lights (MC)** – There will be a reduction in the grant for the Christmas Lights from HBC but Langthorpe Parish Council will not be required to contribute more than the £200 already agreed.

10) Agenda Items

- a) **To receive information on the Local Parish Council Elections** – Local Parish elections will be held on 5 May. Application papers were given to councillors that wish to stand for election.
- b) **To approve the draft Council Standing Orders, draft disciplinary and Grievance Policy and draft Media Policy** – M Fisher to look at Disciplinary and Grievance policy. Drafts for all policies to be agreed at March meeting.
- c) **Graffiti and litter under bridge** – Some graffiti has been removed. There is a large amount of litter. Clerk to contact highways to ask for the rubbish to be collected. **Action: Clerk**
- d) **Highways**
 - i) **Skelton Road Repairs** – A new system called ‘Velocity Mending’ has been developed for pothole fixing and NYCC have invested in the system.
 - ii) **Signpost at roundabout** – Now replaced.
 - iii) **Trees on roundabout** – Trees now trimmed.
Blocked gullies in the parish to be reported. **Action: Clerk**
- e) **Cottages**
 - i) **Holly Tree Cottage** – Annual visit has to the cottages has been carried out by Cllrs Knowles and Beaumont. There is a request for the removal of 3 trees and stump grinding. A quotation for £220 has been received. **RESOLUTION** – The Council agree for the work to be carried out. All in agreement. Cllr Beaumont to arrange for the work to be done. Mould problems may be the result of holes in the pointing. Contractor to be found to give an assessment. **RESOLUTION:** Council agrees of repairs up to £500. Clerk to be provided with a report from the visit for records. **Action: Cllr Beaumont.**
 - ii) **Rose Cottage** – As above.
 - iii) **Leeming Lane Garden** – **To receive an update on the draft agreement for the Leeming Lane Garden** – M Collins to look at agreement for approval at the March meeting

B Knowles Leaves the meeting 9.05pm

- f) **Brighter Boroughbridge and District** –Nothing to report
- g) **Commuted Sums** – Still waiting for the sum due to be paid.
- h) **Play Area – to receive the annual inspection report of 11 December 2015(MC)** – Quotation for fencing repairs to be gained for March Meeting. 2 cradle seats needed - £746. Commuted sums available for use in the play area to a maximum of £3,822.10. £3,138.50 also available for football area. **Action: Cllr Collins**
- i) **Picnic Area – To receive information on the condition of the rubbish bins** – 3 bins and one replacement dog bin are in need of repair and replacement. An estimate has been received from HBC of £250 per bin plus £50 fitting. Formal quote needed for consideration at March meeting. **Action: Clerk**
Clerk to give M Collins Community Payback Project contact details. **Action: Clerk**
- j) **Street Lights** – Nothing to report
- k) **Web Site** – Nothing to report
- l) **Welcome Pack** Nothing to report

11) To confirm that the Meetings of Langthorpe Parish Council for 2016 at 7.30pm at Coronation Hall, Milby.

15th March, 17th May, 19th July, 20th Sept, and 15th Nov

Meeting closed at 9.09pm

Signed: _____ Dated: _____

Chairman

Langthorpe Parish Council Bank Reconciliation January 2016

Presented to Council on Tuesday 19 January 2016

Balance as at 17 November 2015	£	£
Current account	12,723.11	
Money Manager account	3,978.88	
		16,701.99
Cheques not on Statement - Play Inspection Company		£132.00
Cheques not on Statement		
Cheques not on Statement		
Net balances as at 15 September 2015		16,569.99

The net balances reconcile to the Cash Book (receipts and payments) for the year, as follows:

CASH BOOK

Opening balance 1 April 2015	19,927.74
Plus Receipts in Year	13,178.94
<i>Less Payments in Year</i>	16536.69
Closing balance per cash book as at 15 September 2015	16,569.99