

# **LANGTHORPE PARISH COUNCIL**

## **NOTICE OF MEETING**

13 September 2017

To: **The Members of Langthorpe Parish Council**

Dear Councillors:

I hereby summon you to the following meeting of **LANGTHORPE PARISH COUNCIL** to be held at Coronation Hall, Milby, North Yorkshire YO51 9BL:

### **FULL MEETING OF THE COUNCIL TUESDAY 19 September 2017 at 19.30**

Please see the Agenda for the meeting below:

Yours faithfully,



H Heavisides

Clerk of the Council

07903 851419

*Note: Members are reminded of the need to consider whether they have any pecuniary or non-pecuniary interests to declare on any of the items on this agenda and, if so, of the need to explain the reason(s) why. Queries should be addressed to the Monitoring Officer Ms Jennifer Norton 01423 556036.*

### **COUNCIL AGENDA – Tuesday 19 SEPTEMBER 2017 19.30**

**(Members of the public and press have the right to address the Council between 19.45 and 20.00 unless agreed otherwise prior to the Meeting)**

- 1) **Welcome**
- 2) **To accept apologies and reason for absence**
- 3) **Declarations of interest in items on the Agenda**
- 4) **Minutes of the last meeting held on Tuesday 18 July 2017**
- 5) **Public Questions and Statements**
- 6) **Co-option to the Council:**
  - a) **To Ratify the appointment of Joe Flynn as Councillor to Langthorpe Parish Council.**
  - b) **Cllr Flynn to sign the statutory declaration of acceptance form**
- 7) **Matters Arising (not covered elsewhere)**
  - a) **To receive** a report from Harrogate Borough Council (HBC)
  - b) **To receive** a report from North Yorkshire County Council (NYCC)
  - c) **To receive** an update on policing issues in the parish from North Yorkshire Police present.
  - d) **To receive** more information regarding the General Data Protection Regulations (GDPR)
  - e) **To receive** feedback from Cllr Boswell from YLCA councillor the training day.
  - f) **To receive** feedback from Cllr Fearnside from Parish Consultation Meeting of 13 September 2017
  - g) **To receive** an update on the Anchor Public House.
- 8) **Correspondence as received by 12 September 2017**
  - a) **To receive** information from HBC regarding the Review of Polling Districts.
  - b) **Correspondence received between the date of posting of the Agenda and the date of the Meeting will also be considered.**
- 9) **New Business**
  - a) **To discuss** the recent spillage of sewerage at East View, Langthorpe.
  - b) **To conduct reviews** of the following policy documents: Standing Orders, Financial Regulations, Media Policy, Code of Conduct, Grievance and Disciplinary Policy
- 10) **Financial**
  - a) **To receive** the bi-monthly bank reconciliation
  - b) **To receive** invoices/salaries to be paid (List below):

### **INVOICES TO BE PAID/PAID**

<b>Payee</b>	<b>Amount</b>	<b>C / b.p.</b>
Clerk's Salary - July/August paid 28/07/17&28/08/17	£ 299.78	Paid b.p.
Farm and Land - Grass Cutting - August - Paid 21/08/17	£ 405.60	Paid b.p.
YLCA - Councillor Training - Paid 21.08.17	£ 45.00	Paid b.p.
Vision ICT - Website Design - paid 21.09.17	£ 990.00	Paid b.p.
Clerks Expenses	£ 23.96	b.p.
L Gill - Play Area Rent	£ 100.00	DD
PKF Littlejohn - External Audit	£ 120.00	b.p.
Chris Leeming - Picnic Area Repairs - Paid 04/09/17	£ 48.75	b.p.
<b>TOTAL</b>	<b>£ 2,033.09</b>	

c) **To receive list of receipts by 30 June 2017 (List below):**

<b>INCOME FOR July/August</b>	
Cottages July/August	£ 2,145.00
Transparency Funding (First application)	£ 345.00
Interest 30.07.17/32.08.17	£ 0.68
<b>TOTAL</b>	<b>£ 2,490.68</b>

- d) **To receive** the audited Annual Return from PKF Littlejohn.
- e) **To receive** a request for £300 annual contribution towards the re-generation of Milby Island.
- f) **To confirm** the annual donation of £200 towards the Christmas Lights plus a request for a further £200 towards the cost.
- g) **To receive** quotations for £490/£630 to repair a damaged footpath at Rose Cottage.
- h) **To agree** annual rent for fishing rights and Leeming Lane Garden.
- i) **Transparency Code Funding**
  - i) **To confirm** the successful application for £837.77 from the Transparency Code funding towards the cost of the new website.
  - ii) **To approve** payment of 12 hours overtime: £149.89 for Clerk in administering the change.

11) **Planning –**

- a) **To receive the undermentioned planning applications:**
  - i) **17/03672/TPO**  
Crown Lift to 2.5m of 8 Acer trees within G1 of tree preservation order 01/2016  
**Land comprising Field at 438900 467350 Back Lane Langthorpe north Yorkshire**
  - ii) **6.47.52.D.EIAMAJ 17/0341/EIAMAJ**  
Outline application for proposed Motorway Service Area to the West side of the A1(M) with vehicular over bridge to and from southbound carriageway and partial diversion of the A168, including associated infrastructure and staff access from B6265  
**Land Comprising Os Field 3300 Marton Le Moor North Yorkshire**

12) **Reports**

- a) **Emergency Committee** – To receive an update on emergency committee activities. (MJC)
- b) **Joint Parish Council** – To receive report from the meeting of 14 September
- c) **Safer Neighbourhood** – To receive a report from the meeting of 31 August

13) **Agenda Items**

- a) **Highways/Rights of Way –**
  - i) **To receive** an update on the letter sent to NYCC Highways regarding the condition of Skelton Road.
  - ii) **To discuss** the condition of footpath 15.74/6/1 south of East View, Langthorpe
- b) **Cottages – To receive** an update on repairs in the cottages
- c) **Commuted Sums – To receive** information on commuted sums
- d) **Play Area – To receive** an estimate of £100 for replacement football nets to be funded by Kirby Hill Commuted sums allocation.
- e) **Picnic Area –**
  - i) **To receive** an update on the work necessary following the survey of the trees in the Picnic Area
  - ii) **To receive** an update regarding maintenance to the Picnic area
  - iii) **To receive** notification of vandalism to the parish notice board outside the Picnic Area
- f) **Street Lights – To receive** an update on street lighting in the Parish
- g) **Web Site – To receive** an update on the new website
- h) **Welcome Pack – To receive** an update on the Parish welcome packs

14) **To confirm the next meeting of Langthorpe Parish Council for 14 November 2017 at 7.30pm at Coronation Hall, Milby**

Following the Local Government Audit and Accountability Act 2014 the right to record, film and to broadcast meetings of the Council, Committees and Sub Committees is established, but anyone wishing to do so, should advise the Clerk or Chair of the Council, to ensure compliance with LPC's adopted policy to effectively and lawfully manage this activity.