

# LANGTHORPE PARISH COUNCIL

## NOTICE OF MEETING

15 March 2017

To: **The Members of Langthorpe Parish Council**

Dear Councillors:

I hereby summon you to the following meeting of **LANGTHORPE PARISH COUNCIL** to be held at Coronation Hall, Milby, North Yorkshire YO51 9BL:

### **FULL COUNCIL MEETING TUESDAY 21 March 2017 at 7.30pm**

Please see the Agenda for the meeting below:

Yours faithfully

H Heavisides  
Clerk of the Council  
07903 851419

*Note: Members are reminded of the need to consider whether they have any pecuniary or non-pecuniary interests to declare on any of the items on this agenda and, if so, of the need to explain the reason(s) why. Queries should be addressed to the Monitoring Officer Ms Jennifer Norton 01423 556036.*

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### **COUNCIL AGENDA – Tuesday 21 March 2017 7.30pm**

**(Members of the public and press have the right to address the Council between 7.35pm and 7.50pm unless agreed otherwise prior to the Meeting)**

- 1) **Welcome**
- 2) **Apologies**
- 3) **Minutes of the last meeting held on Tuesday 17 January 2016**
- 4) **Declaration of Interests**
- 5) **Public Questions and Statements**
- 6) **Matters Arising (not covered elsewhere)**
  - a) Harrogate Borough Council (HBC)
  - b) North Yorkshire County Council (NYCC)
  - c) To receive an update on the collection/delivery of students outside the Fox and Hounds Public House, Skelton Road
  - d) To receive feedback on the Parish Council's objection written to District Councillor Brown regarding planning application 16/03742/FUL – Land at Back Lane Langthorpe North Yorkshire – Erection of 4 dwellings
- 7) **Correspondence as received by 15 March 2017**
  - a) To receive a letter of thanks from Boroughbridge Town Council for contributing to the HGV Restriction funding
  - b) To receive an update on the Boundary Commission for England 2018 Review
  - c) To receive information from HBC regarding grant funding to celebrate the Tour De Yorkshire
  - d) To receive information on the Governments decision not to extend council tax referendum principles to Parish Councils.
  - e) *Correspondence received between the date of posting of the Agenda and the date of the Meeting will also be considered.*
- 8) **Financial**
  - a) To receive the bi-monthly bank reconciliation
  - b) To receive invoices/salaries to be paid (List below):

b.p.	Clerk's Salary January/February (bill payment 28.01.17/28.02.17)	£ 279.98
b.p.	The Play Inspection Company – paid 07.02.17	£ 132.00
b.p.	Coronation Hall paid 28.11.16	£ 12.00
b.p.	Clerk's Expenses – McAfee Virus Protection	£ 69.99
C100825	ICO Registration – paid 28.02.17	£ 35.00
b.p.	Clerk's Expenses - paper/stamps	£ 10.10
b.p.	Johnsons Heating and Plumbing – Rose Cottage Boiler Inspection	£ 20.00
C100826	HMRC Final Quarter Tax and NI	£ 29.60
	<b>TOTAL</b>	<b>£ 588.67</b>

- c) **To receive list of receipts by 28 February 2017 (List below):**

Interest - Money Manager Account Statements 31.01.17/28.02.17	£ 0.65
Cottage Rents January/February	£1,730.00
<b>Total</b>	<b>£1,730.65</b>

- d) To confirm renewal of ICO Registration due 22 March 2017. £35 paid 20.02.17
- e) To receive the 2017/18 proposed budget
- f) To approve changes to the Financial Risk Assessment.
- g) To recommend 'View Only' access for Chairman and Councillor with responsibility for Finance to the HSBC online banking.

9) **Planning –**

- a) **To approve the minutes of the Meeting for Planning of 28 February 2017.**
- b) **To consider the under-mentioned planning applications:**
  - i) **6.56.42.V.FUL 17/00564/FUL**  
Replacement of roof and alterations to fenestration to Conservatory  
**Highmoor Lodge High Moor Road Skelton on Ure York North Yorkshire YO51 9DZ**
  - ii) **17/00736/FUL**  
Demolition of conservatory and erection of 2 storey and single storey extensions, bay window and alterations to fenestration.  
**12 Greenholme Close Langthorpe YO51 9GA**
- c) **To receive the undermentioned Planning Enforcement Notification Decision:**  
**Case No: 17/00055/BRPC. Planning Ref: 15/04732/OUT**  
Lopping of tree 10 in breach of C12 of 15/04731/OUT & 15/04732/OUT. C stated 'Any trees, shrubs and or hedges on or around the site shall not be felled, lopped or removed without the prior written consent of the Local Planning Authority'.  
**Land North of Langthorpe Villa Skelton Road Langthorpe North Yorkshire**  
**The outcome of the investigations is that there is no breach of control in this case and no further action to be taken at the present time.**

10) **Reports**

- a) **Emergency Committee** – To receive an update on emergency committee activities. (MJC)
- b) **Joint Parish Council** – To receive a report from the Joint Parish Council Meeting of 2 March 2017
- c) **Safer Neighbourhood** – No report available.
- d) **YLCA Harrogate Branch Meeting** – To receive a report from the meeting of 20 February 2017

11) **Agenda Items**

- a) **Council Policies** - Report on the draft risk assessments for the play area and the picnic area
- b) **Highways** –
  - i) To receive an update on the meeting re Moor Lane drains
  - ii) To receive information regarding the status of Moor Lane
  - iii) To receive an update on the clearing of footpath 15.74/6/1 – Leeming Lane towards Back Lane (along East View)
  - iv) To discuss the condition of Leeming Lane regarding spoil from building work on the roadway
  - v) To receive notification of Urban Grass Cutting Payments 2017/18
- c) **Cottages** –
  - i) To receive an update on repairs in the cottages
  - ii) To discuss the servicing of the cottage boilers
- d) **Milby Island** - To receive an update on the request to assist in the regeneration of Milby Island
- e) **Commuted Sums** – To receive information on commuted sums
- f) **Play Area** – To receive a report from the inspection of 19 January 2017
- g) **Picnic Area** –
  - i) To receive an update on the work necessary following the survey of the trees in the Picnic Area
  - ii) To receive an update on the renovation of the sign in the Picnic Area
- h) **Street Lights** – To receive an update on street lighting in the Parish
- i) **Web Site** – To receive an update on the Parish Council website
- j) **Welcome Pack** – To receive an update on the Parish welcome packs

12) **To approve a pension provider to comply with Auto Enrolment requirements.**

13) **To confirm the next meeting of Langthorpe Parish Council for 16 May 2017 at 7.30pm at Coronation Hall, Milby**

Following the Local Government Audit and Accountability Act 2014 the right to record, film and to broadcast meetings of the Council, Committees and Sub Committees is established, but anyone wishing to do so, should advise the Clerk or Chair of the Council, to ensure compliance with LPC's adopted policy to effectively and lawfully manage this activity.