

LANGTHORPE PARISH COUNCIL

NOTICE OF MEETING

9 March 2016

To: **The Members of Langthorpe Parish Council**

Dear Councillors:

I hereby summon you to the following meeting of **LANGTHORPE PARISH COUNCIL** to be held at Coronation Hall, Milby, North Yorkshire YO51 9BL:

FULL COUNCIL MEETING TUESDAY 15 March 2016 at 7.30pm

Please see the Agenda for the meeting below:
Yours faithfully

H Heavisides
Clerk of the Council
07903 851419

Note: Members are reminded of the need to consider whether they have any pecuniary or non-pecuniary interests to declare on any of the items on this agenda and, if so, of the need to explain the reason(s) why. Queries should be addressed to the Monitoring Officer Ms Jennifer Norton 01423 556036.

COUNCIL AGENDA – Tuesday 15 March 2016 7.30pm

(Members of the public and press have the right to address the Council between 7.35pm and 7.50pm unless agreed otherwise prior to the Meeting)

- 1) **Welcome**
- 2) **Apologies**
- 3) **Minutes of the last meeting held on Tuesday 19 January 2016**
- 4) **Declaration of Interests**
- 5) **Matters Arising** (not covered elsewhere)
 - a) Harrogate Borough Council (HBC)
 - b) North Yorkshire County Council (NYCC)
 - c) Parish Council Elections - Process plus completion of nomination forms (already distributed)
- 6) **Correspondence as received by 9 March 2016**
 - a) To receive an invitation to sign a petition to give local councils the right to appeal planning applications
 - b) To receive information from Harrogate Borough Council on the Electoral review of Harrogate
 - c) To receive information on the Harrogate District Local Plan

Correspondence received between the date of posting of the Agenda and the date of the Meeting will also be considered.

- 7) **Financial**
 - a) To receive a draft Asset Register
 - b) To approve the 2016/17 Budget
 - c) To receive a draft finance risk assessment
 - d) To receive an update on the Transparency Code Funding Grant for purchase of laptop/printer/scanner/staff time
 - e) To receive the monthly bank reconciliation
 - f) To receive invoices/salaries to be paid (List below):

100783	M Fisher Expenses (laptop)	£551.74
100784	Johnsons Heating (Rose Cottage)	£157.99
100785	Jim The Green Man -Cottages trees	£220.00
100786	Boroughbridge Town Council (Printing/Copying Costs)	£ 5.70
100787	Clerk's Expenses	£ 9.99
100788	Zurich Insurance – Cottages Insurance	£116.80
	Standing Order Clerk's Wages – 2 months	£160.00
100789	YLCA – Annual Subscription 2016/17	£282.00
TOTAL		£1,504.22

- g) To receive list of receipts (List below):

Transparency Code Funding grant	£ 705.68
Interest – Money manager Account	£ .52
Cottage Rents January/February	£1,730.00
Commuted Sums	£2,346.23
Total	£4,782.43

- h) To approve Independent Commissioners Office (ICO) Registration for Data Protection compliance.
i) To agree to update the standing order payment for the clerk's salary in regard of a change in tax coding.
j) To update the Council on the clerk's working hours and agree overtime (due to transparency code compliance) to be paid.

8) Planning –

- a) Approval of the Minutes of the Meeting held on 22 February 2016

- 9) To receive a reply from Harrogate Borough Council Planning Department re planning applications 15/04732/OUT and 15/ 04731/OUT (Minute ref: 19 January 2016 Item 8 c i/ii).

10) Reports

- a) Emergency Committee – To receive an update on emergency committee activities. (MF/MJC)
b) Joint Parish Council - To receive report on meeting 8/3/16 (MF)
c) To receive the agenda for the Safer Neighbourhood Group Meeting of 21st April 2016

11) Agenda Items

- a) Council Policies:
i) To approve the draft Council Standing Orders,
ii) To approve the draft Disciplinary and Grievance Policy
iii) To approve the draft Media Policy
b) To receive an update on graffiti and litter under bridge
c) Highways
i) To receive an update on drainage in the Parish
ii) To discuss the potholes in the Parish
d) Cottages
i) To receive an update on maintenance work at Rose and Holly Cottages
ii) Leeming Lane Garden – To receive an update on the draft agreement for the Leeming Lane Garden
e) Commuted Sums – To receive information on commuted sums received
f) Play Area – To receive an update on costs for required repairs
g) Picnic Area – To receive quotations for replacement of rubbish bins and approve replacements
h) Street Lights – To receive an update on street lighting in the parish
i) Web Site – To receive an update on the parish council website
j) Welcome Pack – To receive an update on the parish welcome packs

12) To confirm that the Meetings of Langthorpe Parish Council for 2016 at 7.30pm at Coronation Hall, Milby.

17th May, 19th July, 20th Sept, 15th Nov

Following the Local Government Audit and Accountability Act 2014 the right to record, film and to broadcast meetings of the Council, Committees and Sub Committees is established, but anyone wishing to do so, should advise the Clerk or Chair of the Council, to ensure compliance with LPC's adopted policy to effectively and lawfully manage this activity.